

BURN PARISH COUNCIL

Clerk & Finance Officer: Mrs FMA Farman Three Greens, The Green, Gateforth, YO8 9LF
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MINUTES OF BURN PARISH COUNCIL ANNUAL MEETING 23.05.13, 19:15 IN BURN METHODIST CHAPEL ROOM

Present: E Boldan; S Hearld; W Hearld; P Storr; A Phillipson; B Phillipson; C Phillipson. The clerk, M Farman
6 members of the public

051301. Election of Chairman:

- i. Councillor C Phillipson was proposed, seconded and unanimously elected as chairman for the year. Voting by show of hands

051302. Election of Vice-chairman:

- i. Councillor P Storr was proposed, seconded and unanimously elected as vice-chairman. Voting by show of hands.

051303. Welcome:

- i. Chairman welcomed electors present at the meeting.
- ii. Chairman read out an anonymous letter of complaint about the signs erected by BANS opposing the proposed new travellers' site
- iii. A resident asked about the parish council's attitude to the proposed travellers site. Clerk and chairman explained the parish council's position and the fact that it has to remain impartial with any objections being focussed on procedural matters
- iv. Comments on agenda items from electors present - no comments made

051304. Apologies:

- Apologies, because of work commitments, received from Cllr D Bellamy.

051305. Minutes of 25 April meeting:

- Council **resolved** to accept minutes of 25 April as an accurate record.

051306. Signing of minutes:

- Chairman signed the accepted minutes.

051307. Committees:

- Council **resolved** not to form any committees

051308. Outside Bodies:

- Council **resolved** to appoint Cllrs D Bellamy and B Phillipson to the Brayton Joint Burial Board
- Council **resolved** to continue attending YLCA and CEF meetings on a rotational basis
- No councillors are members of school governing bodies

051309: Reports

- i. Chairman - as for the Annual Parish Meeting
- ii. County Councillor - no report
- iii. District Councillor - no report
- iv. Other Officers - no report
- vi. Police - no report, but speed traps have been in operation recently
- vii. Other representatives
 - Cllr Storr reported on a cancelled meeting with Nigel Adams, MP. A substitute meeting in Selby has been suggested during the Parliamentary recess to discuss the longer term future of the airfield
 - Cllr B Phillipson reported that Mrs J Chilvers was the chairman of the Burial Board and Mr V Graham the vice-chairman. The precept for Burn for 2013-2014 is £275, as for last year.
 - Cllr W Hearld commented on the fact that the MP has stated that he feels Burn has been unfairly treated - the proposed travellers site is too big. There has been no further news on this issue from the MP

051310. RFO's report on closing balances; preparation of accounts for audit and recent payments

a) Current balances

- i. Community Account balance as at: 3 May 2013: £5,595.83
- ii. Reserve Account balance as at: 31 March 2013: £4,995.93

b) Audit

- i. The internal auditor found everything to be in good order; accounts, practices and procedures
- ii. No action was deemed necessary

c) Payments made - none made between meetings

d) Payments made at the meeting

	Cheque No.
I. £ 18.00 - Internal audit fee	100777
II. £ 159.48 - Clerking, 2 months plus use of home as office	100778
III. £ 35.00 - Toughened glass for notice board (VAT £7; actual cost £18)	100779
IV. £266.76 - Insurance; Zurich, 3 year agreement	100780

e) Payments received:

- i) £3,025.00 – SDC precept – 1st of two instalments; paid in 02.05.13

051311. Council **resolved** to accept the report and payments and completed the Governance statement on the external audit form. Signed by chairman and clerk.

051312. Planning

- i. Planning applications received:
 - a) proposed new travellers site. Council **resolved** to submit a précised version of the comments
 - b) proposed extension and vehicular access at 2a Park Lane. Council expressed concern over closeness of access to the junction with the A19
 - c) proposed extension to 4 Park Lane. Council **resolved** to make no comments
- ii. Planning decisions received.
 - d) Erection of gates to control cattle at Burn Lane crossing; 2013/0239/LPO - prior approval granted. Cllr B Phillipson to consult with affected residents

051313. Correspondence received since last meeting; (For information only unless stated otherwise)

- a) Clerk and Councils Direct - magazine for circulation
- b) White Rose Update - for circulation.
- c) Village Greens - letter from Nigel Adams MP re village greens; for circulation
- d) Involved - Selby and District AVS newsletter. Funding issue - passed to Cllr S Hearld

e) Missing Trojan unit and light bracket - Cllr W Hearld to email photograph to the clerk

051314. Action taken since last meeting. For information only.

- a) Discarded tyres – clerk contacted Environmental Health
- b) Travellers site - clerk requested time extension; granted until 24.05.13
- c) Insurance - clerk confirmed acceptance of Zurich's 3 year quote
- d) Big Lunch marquee - possible loan sourced
- e) Community Assets - request for more information re Pennine Trail; e-mailed to District & County Cllrs

051315. Community Assets:

- Concern expressed re procedures; Cllr C Phillipson to contact DEFRA re common land. **Resolved** that a list is made of happening so far and submitted to the Chief Executive.

051316. Proposed new Travellers site:

- Cllr C Phillipson is to meet with Kevin Mullender re the current conditions and health and safety issues on the existing travellers site.
- The Environment Agency are not happy with the drainage provision at the proposed site

051317. Garden Competition:

- Cllr B Phillipson reported that she has bought 2 new tubs and plants at no cost to the council
- A judge has been found; the competition is on 24 July, starting at 1.00pm

051318. Minor Items. as defined in Standing Orders under delegated powers - none used

051320. a) Councillors Forum:

- Cllr B Phillipson reported a bollard light out; an engineer is to attend
- The unkempt state of the field on the corner was raised; Cllr C Phillipson to follow up
- Cllr E Boldan is to go to the Police and Crime Commissioner's open surgery tomorrow, Friday 24 May and raise issues pertaining to Burn

b) Items for the next agenda:

- Play area's future
- Possible lottery funding for a marquee

051221. Further comments from public present. No comments made

051222. Dates, times and place of meetings for 2013-14: Last Thurs of each month, 7pm, Burn Chapel Room

051222. Closure of meeting: The meeting closed at 8.32pm.

Signed



Chairman.

Date 27 June 2013

Action points from the meeting

- Cllr C Phillipson - contact DEFRA re common land and field on corner
- Cllr B Phillipson - contact residents re cattle crossing gates
- Clerk - e-mail planning comments to councillors before submitting to SDC
- Clerk - contact Highways re missing Trojan box etc
- Clerk - contact County Councillor for update re Trojan unit, missing chevrons, bull's eyes