

BURN PARISH COUNCIL

Chairman: Cllr Mr C Phillipson

Clerk & Finance Officer: Mrs FMA Farman Three Greens, The Green, Gateforth, YO8 9LF
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MINUTES OF BURN PARISH COUNCIL ORDINARY MEETING HELD ON 26 SEPTEMBER 2013

Present: Cllrs C Phillipson; S Hearld; W Hearld; A Phillipson; B Phillipson; Clerk – Mrs F M A Farman
County Cllr C Pearson; District Cllr C Lunn.
Three members of the public

091312. Welcome:

- The chairman welcomed all to the meeting.

091313. Public Forum:

- Public present wished to comment on the agenda item dealing with the proposed gypsy/traveller site.
- Correspondence received from electors: none received.

091314. Apologies:

- Apologies and reasons for absence received from Cllrs D Bellamy and P Storr; members **resolved** to accept the reasons given

091315. Minutes of 5 September meeting:

- Council **resolved** to accept the minutes of 5 Sept as a true and accurate record.

091316. Signing of minutes:

- The chairman signed the accepted minutes.

091317. Reports:

- Chairman
 - The main focus has been on the proposed new gypsy/traveller site. This is due to go to the planning committee on 9 October.
 - The BANS group has a meeting with representatives from the HCA on Tuesday 1 October.
 - Emails pointing out discrepancies are sent from the BANS group to concerned parties each day
 - Concern expressed that the letter from the parish council's barrister has not been put on SDC's website
 - A judicial review will be pursued if the decision goes against the parish council
 - Admission to the planning committee meeting will be by ticket only because it is a contentious issue; arrangements are in hand for people to speak at the meeting to represent the views of the parish council
 - Cllr S Hearld expressed thanks to the Bans group for the sterling work done over this application from SDC
- County Councillor
 - A £20m shortfall is expected for 2014-15. The County Council is looking at areas, non-statutory provision, where cuts may be made.
- District Councillor
 - SDC is expecting a shortfall of £700,000 for 2014-15. It looks as though there will be no transitional relief

- More meetings with clerks will be held later this year - precept increases very unlikely!
- With reference to the proposed gypsy/traveller site; the process has to test planning rules. Objections have to be material. A judicial review will not overturn the decision but will look at the journey made to reach the decision.
- GTAA needs assessment: - the evidence base shows a need for a further 33 traveller sites for the next 15 years. This generated much discussion as to how this number was arrived at and where any future sites should be located
- Residents are invited to identify likely land for strategic housing development to SDC.
- The empty homes policy was explained; currently 12% of all empty homes are in Tadcaster, 7% in Selby
- iv. Police
 - No report. Clerk reported that information about the recent aggravated burglary in Park Lane had been reported to the PCSO and a request made for a report to be sent to the clerk before each P.C. meeting
- v. Representatives to outside bodies
 - o Burial board – Cllr B Phillipson reported on the inspection of the graveyard and steps taken to deal with the rat problem
 - o Area Committee – Clerk reported that Liz Johnson, Brayton P.C. had been elected as representative
 - o Community Engagement Forum – Cllrs Pearson and Lunn reported on the address by Lincoln Sargeant, NY Director Public Health, and focus on Healthwatch.
 - o Any other representatives – clerk reported on seminar on affordable rural housing. Information passed to chairman

091318. RFO's report on current balances, payments and external audit

- i. Current account - £11,032.93 as at 04.09.13
- ii. Savings account - £ 4,997.17 as at 04.09.13
- iii. Payments made since last meeting – none at agenda preparation Cheque No.
- iv. Payments made at this meeting
 - a) £120.66 – Clerking plus back pay and £13 for use of home as office 100792
 - b) £ 60.20 – HMRC; clerk's PAYE 100793
 - c) £105.15 – Banner; (VAT £17.53; actual cost £87.62) 100794
- v. Money received since last meeting – none received
- vi. Council **resolved** to approve the payments and **accepted** the report
- vii. External audit – council received and **approved** the external audit findings: - all in order, no charge because income and expenditure was under £10,000.

091319. Planning:

- i. Applications - No applications received
 - a) Decisions – Permission granted for 2013/0762/FUL. Erection of general purpose agricultural building, Primrose Hill Farm, Common Lane. Conditions include approval by LA and Drainage Board for suitable provision of surface water drainage; materials approved by LPA before work begins.

091320. Proposed gypsy/traveller s

- Dealt with under chairman's report at 091317 i.

091321. Community assets.

- Council discussed the outstanding requests and **resolved** that the clerk is sent information re amount and regularity of usage of Burn Common and Pennine Trail. The clerk then to re-submit request for asset registration. Clerk to email residents present with details of Burn Common

091322. Remembrance Day.

- Snowbirds – an invitation to the annual dinner on 18 October has been received; council is waiting to hear whether or not any Snowbird representatives will be coming to Burn this year.
- Cllr B Phillipson will organise the poppy wreath
- Mr D Green offered to donate two 'Canadian Northlight' roses for the memorial ground. This generous and kind offer was accepted with thanks

091324. Correspondence received since last meeting (*for information only unless stated otherwise*)

- White Rose Update – YLCA newsletter/magazine for circulation
- YLCA training programme for clerks and councillors; Sept and Oct
- Yorkshire & Humber Regional Training Partnership – Annual Conference 15 and 16 November
- Involved – Selby and District AVS newsletter/magazine for circulation
- Clerks and Councils Direct – magazine for circulation
- Rural Action Yorkshire – magazine and request to join. Council **resolved** not to become members
- National Grid pipeline – information available in Selby Library. Booklet and CD passed to chairman

091325. Action taken since last meeting

- Letter re field written and sent to owner
- Enquiry made re Community Asset listing
- Comments re revised gypsy/traveller site emailed to planning

091326. Minor items. Action taken by the clerk under delegated powers as set out in Standing Orders: see above

091327. Councillors Forum.

- Nothing raised by councillors

091328. Items for the next agenda.

- Arrangements for Christmas celebrations

091329. Comments from public present:

- Concern expressed re state of field at the corner of West Lane and A19. Council explained steps already taken.

091330. Date, time and place of next meeting:

- Thursday 31 October, 7.00pm, Chapel Room

091331. Closure of meeting

- The meeting closed at 8.20pm

Signed



Chairman to Burn Parish Council.

Date 31 October 2013

Action Points from the Meeting

- Clerk – email Burn Common information to residents present at the meeting

- Clerk – Write again to owner of field and environmental health
- Cllr Pearson – check re missing Trojan box and bracket