

BURN PARISH COUNCIL

Chairman: Cllr C Phillipson

Clerk & Finance Officer: Mrs FMA Farman Three Greens, The Green, Gateforth, YO8 9LF parish.councilfmaf@yahoo.com;
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MINUTES OF BURN PARISH COUNCIL ORDINARY MEETING, THURSDAY FEBRUARY 28th 2013,

Present: - Cllrs. C Phillipson; A Phillipson; B Phillipson. County Cllr. C Pearson. Clerk - Mrs F M A Farman

021301. Welcome:

- Chairman welcomed all to the meeting

021302. Public session:

- No electors present; no verbal or written comments

021303. Apologies:

- Apologies received from Cllrs. D Bellamy, S Hearld, W Hearld, P Storr. Council **resolved** to accept reasons

021304. Minutes of 24 January Meeting:

- Council **resolved** to accept 24 January minutes as an accurate record
- Chairman signed the accepted minutes

021305. Reports received from:

- Chair
 - reported on action re the District Council's proposals for another travellers site at Burn and the strong feelings against it of the travellers on the current site
 - explained rationale for the requested increase in the precept to the County Councillor
- County Councillor
 - reported that there is to be no increase in rates/council tax by either North Yorkshire County Council or Selby District Council
 - Central Government has withdrawn funding from the proposed Allerton Park waste incinerator scheme
 - Central Government has given £875,000 to North Yorkshire County Council for road repairs
 - reminded members that the next Community Engagement Forum is on Thursday 14 March, 6.30 pm, at Drax Social Club. The focus is on transport.
- District Councillor - no report
- Other Officers - no report
- Other representatives
 - Burial Board: - meeting to be held next week
 - Brayton Poors Charity: - the parish council expressed its displeasure that it has not yet received the money due to it from the charity. This year's Christmas distribution was met from the parish council's account!

021306. Community Assets. Clerk reported that the amended documents had been submitted to Selby District Council

021307. Proposed extension to Travellers' site at Burn: Dealt with at 05

021308. RFO's report on closing balances and payments:

- Current balances
 - Community Account - £2,494.57 as per 4 February statement (cheque no 765 £26.64 uncashed)
 - Reserve Account - £4,344.75
- Payments made since last meeting: - none made
- Payments made
 - £ 60.00 – Clerk; expenses and use of home as office
 - £207.00 - Yorkshire Local Councils Associations membership
- Payments received and not shown on bank statement: - none received
- Acceptance of report: Council **resolved** to accept the report and payments
- Precept information from SDC: 177.77 Band D equivalent properties; Cllrs allowance per annum is £26.29

021309. Planning

- Planning applications received: - none received
- Planning decisions received: - none received

021310. Correspondence received since last meeting;

- Drainage Board pieceworkers – request for support re payments and terms of conditions. **Resolved** to acknowledge

- the letter, noting comments
- ii. AON Insurance: – request for Employer's Reference Number (ERN)
 - iii. Keepmoat: – notice re refurbishment at Barff View and request for permission for cabin, WC and skip on edge of play area
 - iv. Electoral Review of Selby: - Information and poster e next stage of review. County Cllr. Pearson explained the various ward change options and the reasoning behind them. Poster passed to Cllr. A Phillipson for the notice bds
 - v. Precept request: - e-mail from SDC asking for confirmation of precept amount requested by the parish council for 2013-2014
 - vi. Carter Jonas - letter advising that firm is acting for Homes and Communities Agency over the sale of Burn Airfield
 - vii. Police and Crime Commissioner - outline of Julia Mulligan's plan for North Yorkshire - poster to be put in notice bds
 - viii. Local Family History Day - Harrogate. Notice to be put in notice board
 - ix. White Rose Update - passed to chairman
 - x. 'Thank you' letters - two letters of thanks for the Christmas gifts

021311. Action taken since last meeting.

- a) AON Insurance: – ERN sent to comply with Employers' Liability Tracing Office (ELTO) regulations
- b) Keepmoat: - Land belongs to SDC; referred to SDC
- c) Bank Mandate: - Passed to Cllr S Hearld
- d) Charity: - Further request made for statements and correspondence to be sent to the clerk
- e) Revised Precept Request: - Revised precept request submitted 31.01.13
- f) Insurance - requests for alternative quotes submitted; query re ownership of the play equipment. Cllr. B Phillipson to enquire

021312. Minor items: Clerk to source suitable internal auditor and report back at the next meeting

021313. Items for the next agenda:

- Garden Competition
- Flower tubs/planters
- Appointment of Internal Auditor
- Review of Standing Orders
- Review of Financial Regulations

021314. Further comments from public present: no public present; no comments

021315. Date, time and place of next meeting: Thursday 28 March, 7.00pm, Burn Chapel Room

021316. Closure of meeting: the meeting closed at 8.3 pm

Signed.  Chairman. Date 28 March 2013

Action Points from Meeting

- Cllr B Phillipson - contact Mrs B Ferrari re possible judge for Garden Competition
- Cllr B Phillipson - enquire re ownership of the play equipment
- Clerk - write re dyke digger's letter
- Clerk - enquire re possible internal auditor
- Clerk - review Standing Orders and Financial Regulations and email suggested revisions to councillors