

# BURN PARISH COUNCIL

Chairman: Cllr C Phillipson

Clerk & Finance Officer: Mrs FMA Farman Three Greens, The Green, Gateforth, YO8 9LF  
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## MINUTES OF BURN PARISH COUNCIL ORDINARY MEETING HELD ON THURSDAY 25 APRIL 2013

**Present:** Cllrs C Phillipson; E Boldan; S Hearld; W Hearld; A Phillipson; B Phillipson. County Cllr C Pearson  
Clerk - Mrs M Farman

### 041301. Welcome:

- Chairman welcomed all to the meeting

### 041302. Public session:

- No electors present. Cllr S Hearld passed on a concern from a resident about tyres stacked at the back of the current travellers site. Clerk to contact SDC Environmental health department

### 041303. Apologies:

- Apologies and reasons for absence received from Cllrs D Bellamy, P Storr and District Cllr C Lunn. Council **resolved** to accept the reasons

### 041304. Minutes of 28 March Meeting:

- Council **resolved** to accept 28 March minutes as an accurate record after amendment to reflect absence of Cllrs E Boldan, S Hearld and W Hearld
- Chairman sign the amended and accepted minutes

### 041305. Reports:

- Chair – updated council on activities of Burn Action Group; reminded council of open meeting at Selby Town Hall on 1 May
- County Councillor - reported that because of reduction in number of wards and councillors Burn parish will be linked with Gateforth and Hambleton. Councillors were unhappy about this and felt Burn had more affinity with Brayton and Haddlesey rather than Hambleton.
  - the Chief Executive is retiring in July and will be replaced by a job share with NYCC
- District Councillor - no report; apologies sent
- Other Officers - no report
- Other representatives – Burial Board; nothing to report

### 041306. Proposed extension to Travellers' site at Burn:

- Dealt with at 041305 i. Clerk circulated response from NY police stating objections to the proposal

### 041307. Garden Competition

- No response from possible judge; **resolved** that Cllr B Phillipson contacts a possible alternative

### 041308. Planters/Tubs

- Cllr B Phillipson reported that arrangements are in place for planting at the appropriate time

#### 042309. Community Assets

- After discussion council **resolved** that Cllr C Phillipson continues to pursue resolution

#### 041310. RFO's report on closing balances and payments:

- a) Current balances
  - i. Community Account - £2,845.43 as per 4 April statements 263 & 264 (cheque no. 774, HMRC £47.60, uncashed at 4 April)
  - ii. Reserve Account - £4,995.93 (includes £0.62 interest and £650 for fighting fund)
- b) Payments made since last meeting: - none made
- c) Payments to be made

	<u>Cheque number</u>
i. £761.40 - Putting up and taking down of Christmas lights (VAT - £126.90; actual cost - £634.50)	100775
ii. £ 79.34 - BANS; from fighting fund. (VAT £13.23; act. cost £66.11)	100776
- d) Payments received and shown on 4 April statement
  - i. £ 154.24 - VAT refund
  - ii. £135.00 - from Brayton Poores Fund
- e) Payments received and not shown on 4 April statement
  - i. None received
- f) Acceptance of report: Council to **resolve** to accept the report and payments
- g) Internal Auditor: Mrs H Guest has agreed to carry out the internal audit for the council.
- h) External Audit: Council checked the figures, addition, bank reconciliation and variances and **resolved** to accept. Chairman signed page 2 of the audit form

#### 041311. Planning

- i. Planning applications received: - none received. Council **resolved** to request a time extension when the hard copy of the travellers site proposal is received
- ii. Planning decisions received: - none received

#### 041312. Correspondence received since last meeting;

- i. Insurance: – Zurich quote received for 2013-14: £285.95 for 1 year; £276.11 fixed for 3 years. AON quote received for 2013 - 14: £461.17 for 1 year; 5% less for 3 years. Both quotes are exclusive of Insurance Premium Tax of 6%, and provide the same level of cover Council **resolved** to accept Zurich's 3 year quote
- ii. 'Basis' Community House newsletter: – available for members to see
- iii. Community Engagement Forum: - dates and venues to December 2013 - any issues to be raised may be put through Cllr C Pearson
- iv. Littlejohn LLP: - External audit form
- v. Carter Jonas: - Homes and Communities Agency has taken the airfield off the market but are still working with SDC to bring forward a traveller pitch requirement

#### 041313. Action taken since last meeting.

- a) Travellers' site: - Dealt with various issues arising from the proposals
- b) Bank mandate forms: - Cllr B Phillipson has been dealing with the bank mandate form and transfer of a redundant community trust fund; continuing, use of money to be decided by community
- c) NY Police: - contacted re possibility of attending the meeting; no response
- d) NYCC: - contacted re missing Trojan box and light bracket

**041314. Minor items:** None dealt with

**041315. a) Councillors Forum**

- i. To take any points from councillors; note urgent items of interest.
  - Cllr S Hearld working on obtaining a celebrity for the lights switch on
  - Snowbirds have been contacted re possibility of being represented at the Remembrance Day service
    - Cllr S Hearld reminded members about the Big Lunch on 2 June
    - Possibility of marquees being looked into
    - Members accepted Cllr D Bellamy's offer for repair of notice board
- ii. **Resolve** any necessary action over on-going issues
  - No action resolved
  - b) Items for the next agenda:**
    - No items raised; member were reminded that this would be the Annual Parish meeting followed by the Annual Meeting of the Council

**041316. Further comments from public present:** none present; no comments

**041317. Date, time and place of next meeting**

Thursday **23 May** (please note the date).

The **Annual Parish Meeting** will start at 6.45 pm

The **Annual Meeting of the Council** will start at 7.15 pm

Both meetings will be held in the Burn Chapel Room

**041318. Closure of meeting**

The meeting closed at 8.10 pm

Signed



Chairman. Date 23 May 2013

**Action points from meeting**

- Clerk - contact environmental health re tyres
- Clerk - request time extension when travellers site application received
- Clerk - contact Zurich re 3 year insurance quote
- Clerk & Chairman - pursue possibility of marquee for the Big Lunch
- Chairman - continue to pursue registration of Community Assets

**On-going Issues:**

- Traffic weight and speeding along A19 through the village
- Anchor Inn
- Road repairs/dressing
- State of pavements
- Euro Auctions

- Travellers' site proposals