

## BURN PARISH COUNCIL

Clerk & Finance Officer: Mrs FMA Farman Three Greens, The Green, Gateforth, YO8 9LF  
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### MINUTES OF BURN PARISH COUNCIL ANNUAL MEETING HELD ON 29 MAY 2014 AT 7.00 pm, IN BURN METHODIST CHAPEL SCHOOL ROOM

**Present:** Cllrs D Bellamy; E Boldan; S Hearld; W Hearld; B Phillipson; C Phillipson; P Storr. Clerk – M Farman.  
County Councillor C Pearson.

#### 051401. Election of Chairman:

- i. Cllr C Phillipson was proposed, seconded and unanimously elected as chairman for the year.
- ii. The chairman signed the acceptance of office; this was witnessed and countersigned by the clerk

#### 051402. Election of Vice-chairman:

- i. Cllr P Storr was proposed, seconded and unanimously elected as vice-chairman for the year.
- ii. The vice-chairman signed the acceptance of office; this was witnessed and countersigned by the clerk

#### 051403. Welcome:

- i. The chairman welcomed all present to the meeting.
- ii. No electors present; no comments on agenda items.

#### 051404. Apologies:

- Council received apologies and reasons for absence from Cllr A Phillipson, **resolved** to accept reasons.

#### 051405. Minutes of 24 April meeting:

- After an amendment from County Cllr Pearson council **resolved** to accept minutes of 24 April as an accurate record.

#### 051406. Signing of minutes:

- The chairman signed the amended and accepted minutes.

#### 051407. Committees:

- Council **decided** not to form any committees

#### 051408. Outside Bodies:

- YLCA – the clerk to represent the council  
Joint Burial Board – Cllrs D Bellamy and B Phillipson
- No councillors are members of school governing bodies

#### 051409: Reports

- i. Chairman – this has been a quiet month for the parish council
- ii. County Councillor - Cllr Tim Swales is the new chairman of the county council; Highways will only be cutting grass verges on a road safety basis
- iii. District Councillor – Cllr John Cattanach is the new chairman of SDC; the Community Engagement Forum

planned for 12<sup>th</sup> June has been cancelled

- iv. Other Officers – no report
- vi. Police – speed cameras have been out in the village; police have dealt with door-to-door salesmen.
- vii. Any other representatives – Burial Board: - the recent meeting resolved to deal with the central rose bed

**051410. Internal Audit**

- i. Council received report on internal audit findings; no action necessary
- ii. Council completed and the chairman signed the Governance Statement on the external audit form

**051411. RFO's report on closing balances and payments to be made**

a) Current balances

- i. Community Account balance as at: 3 May 2013: £5,595.83
- ii. Reserve Account balance as at: 31 March 2013: £4,995.93

b) Payments made - none made since last meeting

c) Payments to be made

	Cheque Number
i. £86.49 – Clerking; includegs £13 for use of home as office	100818
ii. £41.40 – Training for clerk (VAT £6.90; actual cost £34.50)	100819
iii. £20.00 – Internal Audit	100820

d) Payments received:

- i) £4,836.01 – SDC precept plus support grant £ 377.99 – 1<sup>st</sup> of two instalments; (£5,214.00)

**051412. Council resolved** to accept the report and payments listed.

**051413. Planning**

- a) Planning applications received: - 2014/0318/HPA – extensions to front and rear of 4 Park Lane. Council discussed and **resolved** to make no comments.

**051414. Correspondence received since last meeting;** *(For information only unless stated otherwise)*

- a) Clerk and Councils Direct - magazine for circulation
- b) Involved – AVS magazine for circulation
- c) Enforcement – emails concerning the Anchor Inn
- d) YLCA – Annual meeting of Selby branch, 11 June, 7.00pm, Selby Community centre

**051415. Action taken since last meeting.** *For information only.*

- a) Damaged grate reported to Highways
- b) Internal audit completed
- c) Highways contacted re footway

**051416. Burn Airfield:**

- No further developments as yet

**051417. Big Lunch, 1<sup>st</sup> June, 3pm:**

- Cllr S Hearld reported that all is in hand. Thanks to Morrison, Tesco and Sainsbury for their generous donations of food and/or vouchers.
- The National Eden Project Big Lunch Team is very impressed that this is Burn's 6<sup>th</sup> Big Lunch. It is sending one of its National Committee members and a photographer to the event
- There is the possibility of interviews on BBC Radio Humber and, hopefully, Radio York and Elly Fiorentini, Baroness of Burn, plans to attend.

**051418.**

- Cllr B Phillipson reported that arrangements are going smoothly for 16<sup>th</sup> July

**051419. Minor Items.** - see 051415.

**051420. a) Councillors Forum:**

- Concerns raised re state of field at corner
- Possible change of bank
- Question raised about cars parked behind the new houses
- Concern about 39 sheep and 10 cows having been stolen
- Concern about state of Burn Lane following work on the level crossing

**b).Items for the next agenda:**

- The state of the field
- Banking arrangements

**051421. Further comments from public present.** – None present; no comments

**051422.Dates, times and place of meetings for 2014-15**

- The last Thursday of each month except August and December, 7.00pm, Chapel schoolroom.
- Next meeting – Thursday 26<sup>th</sup> June, 7.00pm, schoolroom

**051423. Closure of meeting**

- The meeting closed at 8.05pm



Signed

. Chairman.

Date: 24 June 2014

**Action points from the meeting**

- Clerk – write to Burn Community Group requesting copy of letter sent to SDC
- Clerk – check possible remedial work to sunken grate
- Clerk – check state of burn lane with Network Rail

**Amendment**

- Chairman and vice-chairman – write to SDC statin Burn’s position regarding the purchase of the airfield

*CP*

*FMAF*