

BURN PARISH COUNCIL

Chairman: Cllr Mr C Phillipson

Clerk & Finance Officer: Mrs FMA Farman Three Greens, The Green, Gateforth, YO8 9LF
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MINUTES OF BURN PARISH COUNCIL'S MEETING HELD ON 26.07.2018 AT 19:00 IN BURN METHODIST CHAPEL SCHOOLROOM

Present: Cllrs C Phillipson; B Phillipson; D Green. Clerk – M Farman

071801. Welcome

- i. The chairman welcomed all present to the meeting

071802. Public Forum

- i. Comments on agenda items and matters of community interest/concern from residents present at the meeting – none present.
- ii. Written comments sent or emailed to the clerk prior to the meeting – none received

071803. Apologies

- Apologies and reasons for absence received from Cllrs P Storr, E Boldan, A Phillipson, and D Stephenson. Council considered and **resolved** to accept the reasons given.

071804. Minutes of 28 June meeting

- Council **resolved** to accept the minutes of 28 June as an accurate record of the meeting.

071805. Signing of minutes

- The chairman signed the accepted minutes.

071806. Reports:

- i. Chairman – no report
- ii. County Councillor- no report
- iii. District Councillor – no report
- iv. Other Officers – no reports
- v. Police – Community Messaging information re theft of car from a driveway in Gateforth; drugs crack down; modern slavery.
- vii. Any other representatives not covered on the agenda – no reports.

071807. Audit

- i. Council received internal audit report; no action needed

071808. RFO's report on closing balances, payments to be made and payments received

a) Current balances

- i. £38,030.90 – Community Account Balance as at 11 July statement no. 46

b) Payments made since the last meeting:	Cheque no.
i. None made	
c) Payments to be made	
i. £342.34 – Clerking – July	100137
ii. £252.00 – Grass cutting, May x 3; June x 2; VAT £42.00; actual cost £210.00	100138
iii. £ 42.80 – Internal audit	100139
iv. £ 50.00 – Website payment	100141
d) Payments requests received after agenda preparation	
i. £ 15.50 – Burn in bloom	100140
ii. £115.00 – YLCA – clerk’s training	100142
e) Payments received:	
i) £1,099.00 – Donation from events committee	

071809 Council resolved to accept the report and make the payments as listed above

071810 Planning

- a) Planning applications received: - None received
- b) Planning decisions received: - Permission granted for extension at Pamandus
- c) Planning updates: - None received

071811 Correspondence received since last meeting; *(For information only unless stated otherwise)*

- a) Community Messaging – emails forwarded to Cllrs
- b) SDC – various emails forwarded to Cllrs
- c) SDC – SDC’s proposed Gambling Policy – emailed to Cllrs for action
- d) YLCA – various emails re GDPR and training; forwarded to Cllrs
- e) Clerks and Councils Direct – for circulation

071812 Action taken since last meeting. *For information only.*

- a) Current policies checked for GDPR compliance
- b) Field owner contacted re overhanging hedge – to be dealt with when bird nesting has ended
- c) Current policies emailed to Cllrs for consideration before the meeting
- d) Planning application comments submitted
- e) 578 memorial – still trying to source renovation
- f) Seat at West Lane junction with A19 – Cllr CPh dealing with
- g) Highways – Cllr CPh dealing with
- h) Fire hydrants – Cllr CPh reported at item 071814
- i) Community Asset form – Cllr CPh dealing with

071813 Policies

- Council reviewed FoI/Publication, Equality of Opportunity and Complaints/Grievance policies/procedures and **resolved** to accept them.

071814 Village Fire Hydrants

- Cllr CPh reported that a letter had been sent and the council’s concerns were being dealt with.

071815 Field rent

- Clerk reported that the rent had remained the same since at least 1999; council discussed and **resolved** that Cllrs CPh and PS are to deal with this matter.

071816 a) Councillors Forum:

- Residents have complained about weed seeds from field at the junction of West Lane and A19.
- b) Items for the next agenda:** none put forward

071817 Further comments from public present – none present

071818 Date, time and place of next meeting

- Thursday **23rd August**; 19:00; Chapel Schoolroom

071819 Closure of meeting

- The meeting closed at 19:55

Signed: *C Phillipson*. Chairman. Date: 23rd August 2018

Action points from the meeting.

- Chairman – deal with Community Assets form
- Chairman – deal with broken bench
- Chairman & Vice-chairman – deal with field rent
- Clerk – contact field owner re weeds
- Clerk – inform SH re cold call gardeners
- Clerk – contact 578 squadron website