

# BURN PARISH COUNCIL

Chairman: Cllr Mr C Phillipson

Clerk & Finance Officer: Mrs FMA Farman Three Greens, The Green, Gateforth, YO8 9LF  
[burnparishcouncil@outlook.com](mailto:burnparishcouncil@outlook.com) Tel. 01757 228 325

## SUMMARY OF BURN PARISH COUNCIL'S ZOOM SESSION TO RATIFY ACTIONS TAKEN AND DECISIONS TO BE MADE ON 28.05.2020 @ 19:00

**Participants:** Cllrs C Phillipson; J Benaddi; A Phillipson; B Phillipson. Clerk – M Farman

### 052001. Welcome

- i. The Chairman welcomed all participants.

### 052002. Public Forum:

- i. The clerk reminded Cllrs of an e-mail received from a resident about the need for more dog waste bins.

### 052003. Apologies:

- i. Apologies and reasons for absence were received from Cllrs EB< DG and PS. Council **resolved** to accept the reasons given and to give Cllr PS a six month leave of absence. Late apologies were received from Cllr CFP.

### 052004. Summary of 30<sup>th</sup> April meeting:

- Council **resolved** to accept the summary of 30<sup>th</sup> April as an accurate record.

### 052005. Signing of summary:

- Accepted summary to be signed at the next actual meeting of the council.

### 052006. Reports:

- **Council to receive reports from:**
  - i. Chairman – a map re suggested dog waste bins has been sent to Cllr CFP for checking with SDC. Contact has been made re the proposed neighbourhood plan
  - ii. County Councillor – no report
  - iii. District Councillor – no report
  - iv. Other Officers – no report
  - vi. Police – Community Watch info forwarded to Cllrs  
Request for needs of Burn received from PS Neil Morris
  - vii. Any other representatives not covered on the agenda - none

### 052007. RFO's report on closing balances and payments to be made

#### a) Current balances

- i. £41,710.19 – Community Account balance as at 11 May 2020 statement no. 68 (includes precept)

#### b) Payments made since the last meeting

- £175.76 – Selby self Storage. VAT £29.29; actual cost £146.47 (Standing Order)
- £500.00 – Donation to Cricket Club
- £362.25 – Clerking – April
- £ 28.98 – Black & cyan printer cartridges

#### c) Payment requests received at session preparation – none received

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- d) Payments requests received after session preparation
- £362.25 – Clerking - May
- e) Payments received
- £6,806.92 – First instalment of 2020-21 precept
- f) Council **resolved** to accept the report and make the payments as listed above.

### 052010. Planning

- Planning applications received: - none received
- Planning decisions received – none received at agenda distribution.

### 052011. Correspondence received since last meeting; *(For information only unless stated otherwise)*

- YLCA – various emails; forwarded to Cllrs
- SDC – various emails; forwarded to Cllrs
- Community messaging; forwarded to Cllrs
- White Rose update – forwarded to Cllrs
- E-mail from resident re dog waste – forwarded to Cllrs
- 'Phone call from police re Burn's needs – information sent to Cllrs
- Confirmation that the PC's arrangements for financial risk are sound and secure

### 052012. Action taken by the clerk since last meeting. *For information only unless otherwise stated.*

- Letter of thanks sent re repair to triangle at Main Road/West Lane
- Donation sent to Cricket Club
- Planning comments sent to SDC
- Exemption certificate sent to chairman
- Requested grass to be cut at memorial green

### 052013. Grass cutting:

- Council discussed and **resolved** to send formal letter of employment specifying areas to be cut

### 052014 Grass/weeds growing over footways

- Council discussed the problem and **resolved** that Cllr BP contact Highways through the Portal again

### 052015. Field at corner of West Lane and Main Road:

Council **resolved** that Cllr BP arrange for the hedge to be cut and that Cllr AP tries to establish ownership of the field.

### 052016. Neighbourhood Plan

- Council received an indicative cost of circa £20,000 for undertaking a Neighbourhood Plan. This will be legally binding and help strengthen any unwanted development within our parish. The average cost for a council such as Burn is circa £31,000 so the council has **resolved** to undertake this project with a legal expert in this field who also has a proven track record in planning and in working with our village. Cllr CP to action

### 052017. Big Lunch:

- Council discussed alternative arrangements and **resolved** to give a voucher per family funded by money held by the council for the events committee

### 052018. Councillors Forum:

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Snowbirds – the tribute from Burn re the tragic death of a pilot has been received gratefully and publicised widely.

b) **Items for the next agenda:** none raised

### 052019. Date and time of next 'zoom' session

- Thursday 25<sup>th</sup> June @ 19:00

### 052029. Closure of session

- The session closed at 19:57

Signed *Chris Phillipson* Chairman, Burn Parish Council.      Date: 25 June 2020

### Action points from the session.

- Chairman – continue with neighbourhood plan negotiations
- Chairman – e-mail agreed dog waste site plan to clerk when received from Cllr CFP
- Cllr CFP – contact SDC re requested siting of dog waste bin at entry to airfield and email Cllr CP with result
- Cllr AP – continue to try and establish ownership of field @ West Lane/Main Road
- Cllr BP – organise hedge cutting at field
- Cllr BP – contact Highways re weeds overgrowing footways
- Clerk – send map and organise dog waste bins when info received from chairman/Cllr CFP
- Clerk – write and send letter confirming grass cutting arrangements
- Clerk – complete EoY accounts etc and send to chairman for signing
- Clerk – contact internal auditor re EoY accounts