

BURN PARISH COUNCIL

Chairman: Cllr Mr C Phillipson

Clerk & Finance Officer: Mrs FMA Farman Three Greens, The Green, Gateforth, YO8 9LF
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MINUTES OF BURN PARISH COUNCIL'S MEETING HELD ON 22.09.2022 IN BURN METHODIST CHAPEL SCHOOLROOM

Present: Cllrs C Phillipson; C Pearson; A Houlden; E Boldan; D Green. NYCC Cllr C Lunn. Clerk – M Farman
One prospective Cllr; five members of the public.

092201. Welcome

- i. The chairman welcomed all present to the meeting.
- ii. All stood for a minute's silence to remember the late Majesty Queen Elizabeth 2nd.
- iii. The chairman reminded members of protocol re declaration of interests in any agenda items and of the procedure re comments from residents

092202. Comments from residents

- i. No comments sent to the clerk in writing or by email other than emails re proposed solar panel previously received and forwarded to Cllrs.
- ii. Council received comments re the proposed solar panel farm from concerned residents. Council also received a query about the current proposals for Selby's Local Plan.
- iii. The chairman asked that agenda item 092211, solar panel farm consultation. be discussed here. NYCC Cllr C Lunn explained that, because this is part of the government initiative for renewable energy, decisions come under the jurisdiction of the Planning Inspectorate. However, public opinion will be taken into account. SDC Cllr C Pearson confirmed this. The chairman asked that it be put as an item for further in-depth discussion at the next meeting of the parish council. **Agreed** by council.
- iv. NYCC Cllr C Lunn also explained that the Local Plan is still under consultation and nothing has yet been decided about the siting of the proposed new village.
- v. All members of the public left the meeting at this point

092203. Apologies

- 1) Council received apologies and reasons for absence from Cllrs JB and AP. Council considered and **resolved** to accept the reasons given.

092204. Minutes of 28th July meeting

- Council **resolved** to accept the minutes of 28th July as an accurate record of the meeting.
- The chairman signed the accepted minutes.

092205. Reports:

- i. Chairman – the ANPR camera has been delivered; currently waiting for cost of Trojan unit; fitting and Highways agreement re siting
- ii. County Councillor:
 - a) Burn cricket club has requested financial support for essential electric works – granted £2,000.00

- b) The new unitary authority is looking at ‘harmonisation’ across the county re council tax. This is to be done over a 2 year period.
- iii. District Councillor:
 - a) There is likely to be a charge for the use of household green waste bins under the new regime
 - b) Council tax is likely to rise under the new regime
- iv. Other Officers – no reports
- vi. Police – Neighbourhood Alert messages forwarded to Cllrs
- vii. Any other representatives not covered on the agenda – no reports

092206. RFO’s report on closing balances, payments made and payments received.

a) Current balances:

- i. £26,788.38 – Community Account balance as at 11/08/2022 statement no. 96

b) Payments made

	Cheque number
1. £ 11.00 – HSBC – usage charges	DR
2. £387.69 – Clerking; July	100335
3. £9,594.00 – ANPR system; VAT - £1,599.00; actual cost - £7,995.00	Bank transfer
4. £114.00 – W heatsheaf – Burn in Bloom buffet	100337

c) Payments to be made

- 1. £387.69 – Clerking & working from home allowance – August 100339

d) Payments requests received after agenda preparation

- 1] £271.20 – HMRC; clerk’s PAYE 100340
- 2] £51.61 – Payroll Services. VAT £8.60; actual cost £43.01 100341
- 3] £505.58 – Selby Self Storage 100342

e) Payments received – £9594.00 – ANPR returned cheque

092207. Acceptance of report - Council **resolved** to accept the report and make the payments as listed above. Council discussed and **resolved** to complete a new bank mandate with all councillors and the clerk as signatories and any two signatories to sign cheques and initial stubs. Clerk to organise mandate.

092208. Planning:

- a) Planning applications received: -
 - la. 2022/0786/FUL – Whittings Lodge; change of use of existing store/bathroom to hairdressing salon, Reception area; dismantle existing stables; provide new vehicular access. E-mailed to Cllrs.
 - lb. 2022/0788/HPA – Forge House; conversion of roof space & dormer window. E-mailed to Cllrs.
- b) Planning decisions received: - None received at agenda preparation
- c) Planning updates: - None received at agenda preparation

092209. Correspondence received since last meeting; (For information only unless stated otherwise)

- a) YLCA – various emails; forwarded to Cllrs
- b) SDC – various emails; forwarded to Cllrs
- c) Community messaging; forwarded to Cllrs
- d) ‘Phone call re installation of ANPR system – chairman to arrange meeting
- e) Email re un-cashed ANPR cheque – forwarded to Cllrs & bank transfer organised; cheque returned
- f) Timing of having extra storage unit – forwarded to Cllrs
- g) Emails re proposed solar panel farm – forwarded to Cllrs
- h) Emails re changes to unitary authority – forwarded to Cllrs
- i) Email re co-option of new parish councillor

092210. Action taken since last meeting. For information only.

- a) Bank transfer completed re ANPR payment
- b) Mandate form for cheque signatures collected and given to chairman
- c) Risk assessment policies emailed to Cllrs for agreement.
- d) Democratic services contacted re Cllr vacancy
- e) Community Speedwatch re-contacted, MK & MW copied in – no reply at agenda preparation
- f) Replied re proposal for solar panel farm.

092211. Initial proposal for solar panel farm: - Discussed at item 092202 iii; **resolved** to put on the next agenda

092212. Christmas Lights and events:

- 1) Discussed options and costs, and **resolved** to use existing lights this year
- 2) Event arrangements are in hand

092213. Remembrance Day = Discussed arrangements and **resolved** to follow procedure as for last year.

092214. Resignation of long serving Cllr

- Cllr CP took no part in this discussion. Vice-chairman, Cllr CFP, took the chair. Council discussed some form of recognition for BP's long service and **resolved** that the clerk seek costs for a plaque on the bench at the corner of West Lane and Main Road.

972215. Councillors Forum:

- Query re progress on state of field at junction of West Lane and Main Road. Clerk to send another email.

092216. Items for the next agenda: Civility & Respect; Solar farm; Local Plan

092217. To receive any further comments from public present - none present

092218. Co-option of new Councillor

- 1] Council **resolved**, as no members of the public were present, not to move into closed session. The one applicant withdrew to the back room.
- 2] Council discussed the application and **resolved**, by show of hands, to accept AR's application
- 3] AR was invited back into the room, welcomed as a member of the council, was given a welcome pack and signed the necessary forms.

092219: Date, time and place of next meeting. – Thursday 27th October; 7.00 pm; chapel schoolroom.

092220. Closure of meeting – the meeting closed at 20:25

Signed *C Phillipson*. Chairman, Burn Parish Council. Date: 27th October 2022

Action points from the meeting

- Chairman – deal with arrangements for remembrance Day
- Clerk – forward any further info re local plan to Cllrs
- Clerk – send another email re field at Junction of West Lane and Main Road
- Clerk – source cost of plaque for bench
- Clerk – send declaration of interest form to SDC when received from new Cllr.
- Clerk – organise new bank mandate for cheque signatories