

BURN PARISH COUNCIL

Chairman: Cllr Mr C Phillipson

Clerk & Finance Officer: Mrs FMA Farman. MILCM.

Three Greens, The Green, Gateforth, YO8 9LF. 01757 228 325 burnparishcouncil@outlook.com;

MINUTES OF AN ORDINARY MEETING OF BURN PARISH COUNCIL HELD ON **28.09.17** AT 19:00 IN BURN METHODIST CHAPEL SCHOOLROOM

Present: Parish Cllrs C Phillipson; A Phillipson; B Phillipson; E Boldan; D Stephenson; D Green; C Pearson (also SDC & NYCC); Clerk – M Farman. All present signed the attendance book.

091723. Welcome

- The Chairman welcomed all present to the meeting.

091724. Public Forum

- i. Comments on agenda items from electors present – none present.
- ii. Written comments, hard copy or email, sent to the clerk before the meeting – none received

091725. Apologies:

- Council received apologies and reasons for absence from Cllr Storr; Council **resolved** to accept the reason given.

091726. Minutes of 7 September ordinary meeting of the council:

- Council discussed and **resolved** to accept the minutes of 7 September ordinary meeting of the council as an accurate record of the meeting

091727. Signing of minutes:

- The Chairman signed the accepted minutes of 7 September.

091728. Reports – Council received reports from:

- i. Chairman
 - Road issues – the chairman met with three Highways representatives today and raised the feasibility of a roundabout to slow traffic. The chairman is to liaise re the possibility of a pedestrian crossing and the most effective position if a crossing is deemed feasible. Representatives from Highways stated that the A19 is to be re-dressed in 2020 with remedial works, to the drains etc, to be carried out before re-dressing. The hashed lines are to be replaced post-dressing, dialogue with Highways re concerns is to be maintained and the Chairman is to ask for a copy of minutes of the meeting.
 - 95 Alive – the speed results are back and show an average speed of 34 mph. Raw data has been requested.
 - The Chairman is liaising with the police and the Police Crime Commissioner re the various issues; the roundels on the 30mph signs are to be re-done and more reflective materials are to be used.

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- The possibility of a camera is being investigated.
- Discussion followed. The Chairman is to request statistics of accidents at painted roundabouts and for a ref. no. for people to use to report incidents in order to create a data base. The Chairman, backed up by the County Councillor, re-iterated that people should report any incident to the police on 101 giving as much detail as possible.
- ii. County Councillor
 - Repair work on the bypass is proceeding well and should be completed by the end of October.
 - Cawood bridge has been strengthened and is now open.
- iii. District Councillor
 - Selby District parking charges have been re-done and will come into effect when the machines have been altered. The new charges will be as follows:
Selby short stay – 1 hour free; 2 hours £1; more than 2 hours £5.40.
Selby long stay – 1 hour free; 3 hours £1.20; more than 3 hours £3.
Tadcaster – 2 hours free; more than 2 hours £3.
Sherburn – no charge.
 - Plan Selby has gone out for consultation
- iv. Other Officers – no reports
- v. Police – no report
- vi. Any other representatives not covered on the agenda – no report

091729. RFO's report on closing balances, payments made and receipts received

- a) Current balances
 - i. £34,896.61 – Community Account balance as at 11 September; statement no. 36.
- b) Payments made since 07 Sept meeting: - None made
- c). Payment requests received for this meeting:
 - 1. £319.63 – Clerking; September.
 - 2. £228.40 – HMRC; Clerk's PAYE
- d) Payment requests received after agenda distribution – none received
- e) Receipts received at agenda preparation – none received
- f) Receipts received after agenda distribution
 - i. £5,900.52 – Precept, 2nd half, includes £108.81 support grant element

091730. Acceptance of report

- Council **resolved** to accept the report and make the payments as listed above

091731. Planning

- a) Planning applications received: -
 - 2017/1001/FUL. Alt ref. 8/21/1N/PA – Beech Tree House; proposed erection of dwelling on plot 3 with timber cabin. **Cllr Pearson declared an interest and took no part in the ensuing discussion.** Cllrs discussed the application and **resolved** to ask for further information before making any comments.

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- b) Planning decisions received: - none received

091732. Eggborough Power Station proposals

- No further action/information until the Inspectorate's review has been received

091733. Internal Audit Review

- Council completed the internal review form

091734. Christmas

- The date has been confirmed as Saturday 25 November
- Plans are in hand but have yet to be formalised; Some form of community engagement, e.g. with emergency services is being investigated.
- Council discussed the installation cost for the necessary electric works and **resolved** to accept the provisional quote of £450.00 plus VAT

091735. Notice boards

- Council **resolved** to ask for magnetic boards and 48 magnets

091736. Schoolroom repairs

- A quotation has been sent to the County Councillor.

091737. Wheatsheaf car park

- No action necessary as yet; negotiations are continuing

091738. Policy reviews

- Council **resolved** to accept amendment Risk Assessment procedures

091739. Remembrance Day

- Council received information re Air Cadets' involvement in celebration to commemorate Snowbird's 75th anniversary; Clerk to check re numbers, with SDC Chairman and with Wheatsheaf re lunch provision.

091740. Correspondence received since the last council meeting

- a) Eggborough consultation
- b) YLCA – Selby Branch Meeting 11 October – emailed to Cllrs
- c) Email received re grass cutting and planning notice
- d) Brayton & Escrick proposed Neighbourhood Area – emailed to Cllrs
- e) YLCA – Chief Executive's bulletin – emailed to Cllrs
- f) Archbishop of York – Deanery Mission Invitation – printed and given to Cllrs
- g) SDC – Sites pool consultation; emailed to Cllrs; hard copies available at the meeting

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071741. Action taken by the clerk since the last meeting. *For information only.*

- a) Planning comments submitted
- b) Joiner contacted re notice boards
- c) Rubbish removal requested
- d) Cheques dealt with

071742. a) Councillors Forum: to raise any points of community interest – *information only;*
No decisions may be taken at this meeting on any issues raised

b) Items for next agenda:

- 11 November arrangements
- Christmas celebrations
- Review of EO Policy
- Eggborough
- Highways

071743. Further comments from public – none present

071744 Date, time and place of next meeting

- Thursday 26th October; 19:00; Burn Chapel Schoolroom

071745. Closure of meeting

- The meeting closed at 20:45

Signed: *C Phillipson.* Chairman. Date: 26th October 2017

Action points from the meeting

- Chairman – request minutes of meeting with Highways; request statistics of accidents at painted roundabouts; request reference number for public to use to report incidents
- Chairman – obtain quote for radio microphones
- Clerk – prepare and submit planning observations
- Clerk – explore possibility of someone to switch on the Christmas lights – liaise with SH and AP
- Clerk – liaise re 11 November
- Clerk – contact electrician and accept provisional quote
- Clerk – contact joiner re magnetic backing for notice boards