

## BURN PARISH COUNCIL

Chairman: Cllr Mr C Phillipson

Clerk & Finance Officer: Mrs FMA Farman. MILCM.  
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### MINUTES OF AN ORDINARY MEETING OF BURN PARISH COUNCIL HELD ON 29.09.16 AT 19:00 IN BURN METHODIST CHAPEL ROOM

**Present:** Cllrs C Phillipson; P Storr; A Phillipson; B Phillipson; E Boldan; D Green; C Pearson.  
Clerk – M Farman. Visitors – R Farman.

#### 091601. Welcome

- The Chairman welcomed all present to the meeting.

#### 091602. Public Forum

- Comments on agenda items from electors present. No comments; no public present
- Written comments, hard copy or email, sent to the clerk before the meeting.
- 1. Letter from resident re West Lane post box. Clerk to write to resident and PO.
- 2. Query re speed of development of new houses – starting date set but no end date. Clerk to write to SDC planning dept.
- 3. Report of youths visiting homes to ask for work

#### 091603. Apologies:

- Council received apologies from Cllr DS; considered and **resolved** to accept reasons.

#### 091604. Minutes of 25 August meeting:

- Council **resolved** to accept the minutes of 28 July as an accurate record of the meeting

#### 091605. Signing of minutes:

- The Chairman signed the accepted minutes of 25 August.

#### 091606. Reports – Council to receive reports from:

- i. Chairman – no report
- ii. County Councillor – no report
- iii. District Councillor – consultation re car parking strategy has now closed

- iv. Other Officers – no report
- vi. Police – no report
- vii. Other reports not covered on the agenda – Cllr EB reported three suspicious sightings of vehicles on farm land during night. To email instances to clerk

**091607. RFO's report on closing balances and payments to be made**

a) Current balances

i. £29,488.45 – Community Account balance as at 11 September statement no. 24

b). Payments made since last meeting – none made

c). Payments made at this meeting

|  | Cheque no. |
|--|------------|
| I. £315.00 – Clerking; includes and £15 home/office use  | 100067     |
| II. £120.00 – External audit; VAT £20; actual cost £100. | 100068     |
| III. £144.00 – grass cutting; VAT £24; actual cost £120. | 100069     |
| IV. £175.00 – HMRC; clerk's PAYE                         | 100070     |

d) Payment requests received after agenda preparation – none received

e) Payments received – 2<sup>nd</sup> half of precept; £5,625.00

**091608. Acceptance of report**

- Council **resolved** to accept the report and make the payments as listed above

**091609. Planning**

a) Planning applications received:

2016/1128/HPA - Council discussed retrospective application for dismantling of existing timber framed stable block and erection of extension to rear of existing garage at Kiftsgate, West Lane and resolved to make no objections..

b) Planning decisions received :

1. 2016/0771/HPA – Permission granted for single storey extensions to Fairview, West Lane
2. 2016/0805/HPA – Permission granted for extension at Forge House, Main Road

c) Planning updates: - none received

**091610. Correspondence received since last meeting; (For information only unless stated otherwise)**

- a) Community House news – AVS magazine for circulation
- b) Involved – Community House magazine for circulation
- c) YLCA – notification of Selby Branch Meeting, Oct 12, Selby Town Hall, 7.00pm
- d) Clerks and Councils Direct – magazine for circulation
- e) Dalton Warner Davis – information re proposed gas power station and public meetings

- f) Selby Strategy – proposals for development up to 2020; comments sent & circulated
- g) My Community Network – information re partnership proposals
- h) Southern CEF – information re vacancy for co-opted member

**091611. Action taken since last meeting.**

*For information only.*

- a) SDC contacted re airfield gates
- b) Highways re-contacted re footpath outside the Wheatsheaf
- c) West Lane information scanned and sent to Cllrs
- d) Comments re Selby Strategy sent to SDC and Cllrs
- e) Enforcement reminded about state of field

**091612. Field at corner of West Lane**

- The field has now been cut well back. **Resolved** that the clerk writes and thanks enforcement team.

**091613. Common Lane:**

- Diversion signs are up, but signs on the M62 still send wagons down Common Lane. **Resolved** that the clerk writes to Highways and scans and emails letter from Snaith Town Council about cross border meetings to Cllrs.

**091614. Pedestrian Crossing:**

- **Resolved** to leave until next meeting

**091615. Projector:**

- **Resolved** to leave until next meeting

**091616. Remembrance Sunday:**

- The vice -chairman confirmed that arrangements for the PA system were organised. **Resolved** that Cllr BP advertises the service

**091617. Christmas:**

- All is well in hand. Vice-chairman to check the cost and feasibility of using solar powered lights

**091618. Defibrillator**

- Much discussion. **Resolved** to leave final decision to the next meeting

**091619. Speeding traffic**

- Much discussion. **Resolved** that Chairman and vice-chairman send information to the clerk for action.

**091520. a) Councillors Forum:**

- A trailer has been stolen from grounds belonging to Medvance

**b) Items for next agenda:**

- Pedestrian Crossing
- Defibrillator
- Projector

**091521. Further comments from public.** None present – no comments

**081522. Date, time and place of next meeting**

- Thursday 27 October, 19:00, Burn Chapel Schoolroom. Cllrs **agreed** for the meeting to be clerked by R Farman in M Farman's absence

**091523. Closure of meeting** – The meeting closed at 20:45

Signed: *C Phillipson*. **Chairman** to Burn Parish Council.      Date 27<sup>th</sup> October 2016

**Action points from the meeting**

- Chairman – deal with faded Neighbourhood Signs
- Clerk – write to resident and Post Office
- Clerk – write to SDC planning re possible end date for housing development
- Clerk – contact JJ re place for Partnership Board meeting
- Clerk – contact Highways re diversion signs
- Clerk – scan and email cross border meeting letter to Cllrs
- Clerk – submit planning comments