

BURN PARISH COUNCIL

Chairman: Cllr Mr C Phillipson

Clerk & Finance Officer: Mrs FMA Farman Three Greens, The Green, Gateforth, YO8 9LF
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MINUTES OF BURN PARISH COUNCIL MEETING HELD ON 26.10.2023 IN BURN METHODIST CHAPEL SCHOOLROOM

Present: Cllrs C Phillipson; C Pearson; A Phillipson; E Boldan; J Benaddi; A Ransome. Clerk – M Farman.
NY Cllr C Lunn

102301. Welcome

- i. The chairman welcomed all present to the meeting.

102302. Comments from residents

- i. Comments sent to the clerk in writing or by email – horse droppings @ West Lane.
- ii. Comments on agenda items from electors present – no electors present.

102303. Apologies

- 1) Council received apologies and reasons for absence from Cllr AH and **resolved** to accept the reasons given. Council also received apologies from PCSO L Simpson.

102304. Minutes of 28th September meeting

- Council discussed and **resolved** to accept the minutes of 28th September as an accurate record.
- The chairman signed the accepted minutes.

102305. Reports:

- i. Chairman – reported that the ANPR system was now installed and running and explained its function
- ii. NY Councillor – reported that the consultation on the Helios solar farm is now open.
 - NY Council is looking at rationalising auditors across the county
 - Next full NY Council meeting is on 14th November. Please in form your NY Cllr of any issues that need raising.
- iii. Other Officers – no reports
- iv. Police – Neighbourhood Alert messages forwarded to Cllrs; PCSO L Simpson sent email report saying that there had been no significant incidents reported for burn in the past month
- v. Any other representatives not covered on the agenda – the new website should be up and running early in the New Year

102306. RFO's report on closing balances, payments made and payments received

a) Current balances:

- i. £24,270.38– Community Account balance as at 11/10/2023 statement no. 109

b) Payments made from 12th September to 11th October

- | | |
|---|----------------------|
| 1. £465.60 – Weedfree, pathway clearance. VAT £77.60; actual cost £388.00 | Cheque No.
100381 |
| 2. £252.00 – External audit. VAT £42.00; actual cost £210.00 | 100382 |
| 3. £552.68 – Storage Team. VAT £86.34; actual cost £486.34 | DD |
| 4. £276.66 – HMRC. Clerk's PAYE | 100383 |
| 5. £394.93 – Clerking, September plus home/office allowance | 100384 |

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6. £ 10.00 – HSBC usage charges	DR
7. £ 54.58 – Payroll Services. VAT £9.19; actual cost £45.48	100385
8. £150.00 – L Rose; website	100386
b) Payments to be made:	
1. £552.68 – Storage team. VAT £86.34; actual cost £468.34	DD
2. £394.93 – Clerking, October plus home/office allowance	100387
3. £ 40.00 – Royal British Legion. 2 no. poppy wreaths	100388
c) Payment requests received after agenda preparation	
1. £7.98 – Screwfix	100390
d) Payments received - £7,500.00 – NY Council; 2 nd half of precept	
e) Payments received after agenda preparation – none received	

102307. Acceptance of report

- Council **resolved** to accept the report and make the payments as listed above.

102308. Precept requirement information from NY

- Clerk explained the requirements for submission of the 2024/25 precept by 31st December 2023. Council **agreed** that the clerk prepare a suggested budget for presentation at the next council meeting and that the precept request be based on the agreed budget.

102309. Planning:

- a) Planning applications received: - none received
- i] Council to discuss and **resolve** any observations on applications received after agenda distribution – none received
- b) Planning decisions received: - none received
- c) Planning updates: - none received

102310. Correspondence received since last meeting; *(For information only unless stated otherwise)*

- a) NYC – various emails – all forwarded to Cllrs.
- b) Community messaging; forwarded to Cllrs
- c) Selby Self Storage – info re payments and invoices.
- d) Citizen’s Advice Bureau – forwarded to Cllrs. Discuss and **resolve** any action. – none resolved
- e) Resident’s reply re horse droppings @ West Lane – forwarded to Cllrs; discuss and **resolve** possible action – this is without the PC’s remit. Suggested that residents concerned put a notice on the village facebook community page.
- f) NY housing strategy – forwarded to Cllrs. No action **resolved**
- g) Reply re possibility of gliding club representatives attending a PC meeting – forwarded to Cllrs, Discussed and **resolved** to confirm invitation to November’s meeting.
- h) Emails re Remembrance Sunday and Christmas event arrangements
- i) Helios, solar panel farm, formal consultation – forwarded to Cllrs and website

102311. Action taken since last meeting. *For information only unless otherwise stated.*

- a) Replied to various emails
- b) Reported 9 phishing scams to report.phishing@gov.uk
- c) Contacted Highways re damaged reflectors at gateway pinch points
- d) Invited Gliding Club committee members to PC meeting
- e) Contacted JG re Remembrance Sunday
- f) Bought 2 no. poppy wreaths

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- g) Liaised with SH re Selby's MP naming a charity
- h) Replied re horse muck on West Lane

102312. Notice Boards

- 1) Update on erection – one has already been erected; two more are ready for erection; time scale dependent on availability of help and weather conditions.

102313. ANPR: - Up and running – see chairman's report

102314. Remembrance events – Read School cadets will do a tidying session on 9th November and will lay a wreath on 12th November

The wreath laying and minutes silence will be held at the memorial ground after the 10am Remembrance service in Burn Chapel

102315. Christmas event

- 1) Arrangements – **confirmed** that Keir Mather MP will open the Christmas tree festival and switch on the Christmas lights and that the Selby Community Choir will provide listen to and sing-along entertainment
- 2) Report on condition of lights – lights have been checked and necessary issues dealt with
- 3) PA system – council **resolved** to spend up to £200 on replacement/repairs

102316. Councillors Forum:

- 1) Query re possibility of extending the lighting along main road to the day nursery. Chairman to look into cost, feasibility, and let the clerk know
- 2) A donation for the loan of the marquee will be given to the PC to boost funds

102317. Items for the next agenda: Budget/precept setting for 2024/25

102318. To receive any further comments from public present.

- No public present

102319. Date, time and place of next meeting

- Thursday 30th November starting at 19:00 in Burn Chapel School room

102320: Closure of meeting

- The meeting closed at 20:15

Signed: *C Phillipson*. Chairman, Burn Parish Council. Date: 30th November 2023

Action points from the meeting

- Chairman – check likely cost of extending street lighting
- Chairman – deal with PA system
- Clerk – contact gliding club re attendance at November meeting
- Clerk – thank Richert for dealing with hedge
- Clerk – deal with resident's complaint