

# BURN PARISH COUNCIL

Chairman: Cllr Mr C Phillipson

Clerk & Finance Officer: Mrs FMA Farman. FILCM.  
Three Greens, The Green, Gateforth, YO8 9LF.  
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## MINUTES OF AN ORDINARY MEETING OF BURN PARISH COUNCIL HELD ON 26.10.17 AT 19:00 IN BURN METHODIST CHAPEL SCHOOLROOM

**Present:** Cllrs C Phillipson; B Phillipson; E Boldan; D Green. Clerk – M Farman.  
All present signed the attendance book.

### 101701. Welcome

- The Chairman welcomed all present to the meeting.

### 101702. Public Forum

- i. Comments on agenda items from electors present – none present.
- ii. Written comments, hard copy or email, sent to the clerk before the meeting – none received.

### 101703. Apologies:

- Council received apologies and reasons for absence from Cllrs P Storr; A Phillipson; D Stephenson and C Pearson. Council **resolved** to accept the reasons given.

### 101704. Minutes of 28 September ordinary meeting of the council:

- Council **resolved** to accept the minutes of 28 September ordinary meeting of the council as an accurate record of the meeting

### 101705. Signing of minutes:

- The Chairman signed the minutes of 28 September if accepted.

### 101706. Council received reports from:

- i. Chairman – thanks to resident who reported what appeared to be fly tipping
  - ii. County Councillor – no report
  - iii. District Councillor – no report
  - iv. Other Officers – no reports
  - v. Police – no report
  - vi. Any other representatives not covered on the agenda:
- Clerk reported on talk from police at the YLCA Branch Meeting and passed on the pen=stick information from the SLCC National Conference.

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## 101707. RFO's report on closing balances and payments to be made

### a) Current balances

- i. £39,989.10 – Community Account balance as at 11 October; statement no. 37.

### b) Payments made since 07 Sept meeting: -

- |  |                     |
|--|---------------------|
| i. £1,305.00 – Repairs to notice boards; new notice board and sign writing.<br>(£245; £310; £690; £60) | Cheque no<br>100106 |
|--|---------------------|

### c). Payment requests received for this meeting:

- |   |        |
|---|--------|
| 1. £319.43 – Clerking; October.   | 100107 |
| 2. £468.00 – Clerk's attendance at National Conference. VAT £48.00; actual cost £420.00 | 100108 |

### d) Payment requests received after agenda distribution – none received

### e) Receipts received:-

- i. £5,900.52 – Precept; 2<sup>nd</sup> half. (Precept £5,791.71; Support grant element £108.81)

### f) Receipts received after agenda distribution – none received

## 101708. Acceptance of report

- Council **resolved** to accept the report and make the payments as listed above.

## 101709. Planning

- a) Planning applications received: - none received at agenda preparation
- b) Planning decisions received: - permission granted or retrospective change of use from car wash to mixed use for car wash and car sales at Hand Car Wash, The Anchor Inn. Application no. 2017/0648/COU; alt ref. 8/21/2J/PA.

## 101710. Eggborough Power Station proposals

- Discussions are continuing

## 101711

- Magnetic backing boards to be installed on Saturday 28 November

## 101712. Christmas

- Plans are all in hand; council **resolved** to pay for any live music if needed.

## 101713. Schoolroom repairs

- Cllr BP reported that work on the schoolroom has begun

## 101714. Wheatsheaf car park

- The entrance to the Wheatsheaf has been completed by NYCC; plans for the rest of the car park are in hand

## 101715. Remembrance Day

- **Resolved** that the chairman reads out the Iroquois prayer and lays the parish council wreath and

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the SDC Chairman does the words of remembrance and takes the march past.

## 101718. Correspondence received since the last council meeting

- a) Knottingley consultation – 18 October; emailed to Cllrs
- b) YLCA – various emails – forwarded to Cllrs
- c) Electrical works – approximate cost received – emailed to Cllrs
- d) SDC – CIL explanation and statement received – none received for Burn
- e) YLCA – membership charges for next year
- f) Insurance – clerk to obtain quotes for next year
- g) SDC – S106 money – none for Burn; Sites Pool Consultation
- h) SDC – Council Tax Base meeting, 23 November, 5.00pm. Council **resolved** to put back the meeting time to 7.30pm to enable the clerk to attend the meeting at the Civic Centre

## 101719. Action taken by the clerk since the last meeting. *For information only.*

- a) Planning comments submitted
- b) Joiner contacted re notice boards
- c) Electrician contacted re approximate cost of works
- d) Cheques dealt with
- e) Highways re-contacted re footway at the Wheatsheaf

## 101720. a) Councillors Forum:

- Cllr BP reported that the Parish Portal is working well.

### b).Items for next agenda:

- Main focus on budget and precept setting along with final arrangements for lights switch on.

## 101721. Further comments from public. None present.

## 101722. Date, time and place of next meeting – [Thursday 23 Nov, 19:30](#); Chapel Schoolroom.

## 101723. Closure of meeting – the meeting closed at 20:10

Signed ..... Chairman. Date .....

Action points from the meeting

- Clerk – contact SDC Chairman and cadets re 11 Nov
- Clerk – prepare budget proposals and email to Cllrs before the next meeting
- Clerk – attend Council Tax Base meeting on 23.11.17
- Clerk – deal with cheques and arrangements for installing magnetic backing to notice boards