

## BURN PARISH COUNCIL

Chairman: Cllr Mr C Phillipson

Clerk & Finance Officer: Mrs FMA Farman Three Greens, The Green, Gateforth, YO8 9LF  
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### MINUTES OF BURN PARISH COUNCIL'S MEETING HELD ON 21.03.2019 AT 19:00 IN BURN METHODIST CHAPEL SCHOOLROOM

**Present:** Cllrs. C Phillipson; B Phillipson; J Benaddi; C Pearson. Clerk – M Farman  
All present signed the attendance book

#### 031901. Welcome

- i. The chairman welcomed all present to the meeting

#### 031902. Public Forum

- i. Comments on agenda items and matters of community interest/concern from residents present at the meeting – none present.
- ii. Written comments sent or emailed to the clerk prior to the meeting – none received

#### 031903. Apologies

- Council received apologies and reasons for absence from Cllrs A Phillipson, E Boldan, D Green and P Storr. Members **resolved** to accept the reasons given.

#### 031904. Minutes of 28 February meeting

- Council **resolved** to accept the minutes of 22 February as an accurate record of the meeting.

#### 031905. Signing of minutes

- The chairman signed the accepted minutes.

#### 031907. Reports

1. Chairman's report – the oak tree at West Lane was dead in the middle and has been cut down; residents have expressed concern about a wall being taken down to provide extra access.
2. NYCC County Councillor's report – permission from Highways is necessary before erecting VAS signs
3. SDC Ward Councillor's report – SDC is reviewing the current system of refuse/recycling collections because the current fleet of vehicles is approaching its use by date. The side loaders cause problems on narrow lane and when cars are parked on the road. SDC is going out to consultation on the possibility of a new bin system.
4. Police – emails from Community messaging re credit card theft and burglaries forwarded to Cllrs
5. Any other representatives – no reports.

#### 031907. RFO's report on closing balances, payments to be made and payments received

##### a) Current balances

- i. £35,661.01 – Community Account Balance as at 11 February statement no. 53 (includes £33,481.03, leaving £2,179.98 of precept; 11 March statement not received at agenda preparation)

##### b) Payments made since last meeting – none made

c) Payment requests received

1. £243.40 – HMRC; clerk's PAYE
2. £342.34 – Clerking; March

Cheque no

100172

100172

d) Payments requests received after agenda preparation – none received

e) Payments received: none received

**031908. Acceptance of report**

- Council **resolved** to accept the report and make the payments as listed above.

**031909 Planning**

- a) Planning applications received: - Cllr JB declared an interest and left the room whilst council discussed and **agreed** comments on application
- b) Planning decisions received: - none received at agenda distribution

**031910. Traffic through Burn**

- Council discussed the current situation and **resolved** that the chairman checks the cost of purchasing VAS (Vehicle Activated Signs).

**031911. Big Lunch**

- No update available other than that all is in hand.

**031912. Oak Tree**

- Dealt with in the chairman's report.

**031913. Waste/dog bins.**

- **Resolved** that the chairman sends the clerk a plan of where the bins are to be placed and that the clerk contacts SDC and orders the bins.

**031914. Correspondence received since last meeting; (For information only unless stated otherwise)**

- a) Community Messaging – emails forwarded to Cllrs
- b) SDC – various emails forwarded to Cllrs
- c) YLCA – various emails forwarded to Cllrs
- d) E-mail re policing needs forwarded to Cllrs
- e) Request re Big Lunch received – forwarded to AP and SH
- f) Election notices received; printed and given to Cllr BP

**031915. Action taken by the clerk since the last meeting. For information only.**

- a) Internal auditor contacted - accepted
- b) SDC contacted re proposed Mintex rally at the airfield
- c) 'Local Councils Administration' book ordered - received
- d) Internal Auditor contacted
- e) Planning comments submitted

**031916. a) Councillors Forum:** - no points raised

**b) Items for the next agenda:** - VAS costs

**031917. To receive further comments from public present** – none present

**031918. Date, time and place of next meeting**

- Thursday 25<sup>th</sup> April, 19:00, Burn Chapel Schoolroom

**031919. Closure of meeting**

- The meeting closed at 20:30.

Signed *Chris Phillipson* Chairman.      Date: 25 April 2019

**Action points from the meeting.**

- Chairman – send plan re placing of bins to clerk
- Chairman – check prices for VAS.
- Clerk – contact S Hutchinson
- Clerk – submit planning comments
- Clerk – check and take nomination forms in to Civic Centre
- Clerk – email re trailer invoice