

BURN PARISH COUNCIL

Chairman: Cllr Mr C Phillipson

Clerk & Finance Officer: Mrs FMA Farman Three Greens, The Green, Gateforth, YO8 9LF
burnparishcouncil@outlook.com Tel. 01757 228 325

MINUTES OF BURN PARISH COUNCIL MEETING HELD ON 29.06.2023 STARTING AT 19:00 IN BURN METHODIST CHAPEL SCHOOLROOM

Present: Cllrs C Phillipson; C Pearson; A Houlden; A Phillipson; E Boldan; A Ransome.
Clerk – M Farman; NY Cllr C Lunn; PCSO L Simpson; 2 members of the public.
All signed the attendance book.

062301. Welcome

- i. The chairman welcomed all present to the meeting, reminded members of the public present about when they may and may not speak and reminded Cllrs of protocol re declaration of interests in any agenda item.

062302. Comments from residents

- i. Comments sent to the clerk in writing or by email – hedge and Campey's proposal.
- ii. Comments on agenda items from electors present – the trees round the A19/West Lane site are owned by Webster's and concern was expressed re possible conflict between the proposed 6' fence and tree branches.
- iii. The members of the public left at 19:15

062303. Apologies

1. No apologies. Cllr JB has leave of absence.

062304. Minutes of 25th May Annual Meeting (ACM)

- Council discussed and **resolved** to accept the minutes of 25th May as an accurate record with an amendment about the tree ownership.
- The chairman signed the accepted minutes.

062305. Reports: Council received reports from:

- i. Chairman – no report
- ii. NYC Councillor – confirmed refusal of Campey's application; waste collection issues are to be addressed at the end of the current contract; Selby & Ainsty by-election – 13 candidates; the business development scheme is still being run by a former SDC Officer.
- iii. Other Officers – no reports
- iv. Police – Neighbourhood Alert messages forwarded to Cllrs
PCSO Simpson reported on the break-in and stealing of tools/gardening equipment from Burn; She has done one drop-in session and has another three organised; took note of suspicious White transit van spotted on 21/06/2-23. PCSO Simpson left at 19:30.
- v. Any other representatives not covered on the agenda- no reports

062306. RFO's report on closing balances, payments made and to be made and payments received

a) Current balances:

- i. £22,347.54– Community Account balance as at 11/06/2023 statement no. 105

b) Payments made since 25th May:

	Cheque No.
1. £81.40 – AW – internal audit	100372
2. £13.00 – HSBC – usage charge	DR
3. £526.68 – Selby Self Storage. VAT £82.00; actual cost £444.68	DD
4. £276.60 – HMRC – Clerk’s PAYE	100373

b) Payments to be made:

- | | |
|---|--------|
| 1. £394.93 – Clerking, June, plus home/office allowance | 100374 |
| 2. £324.00 – Grass cutting, includes extra area @ West Lane. VAT £54; actual cost £270. | 100375 |

c) Payments requests received after agenda preparation – none received

d) Payments received after agenda preparation – none received

062307. Acceptance of report

- Council **resolved** to accept the report and make the payments as listed above.

062308. Planning:

a) Planning applications received:

- i] ZG2023/0459/HPA – construction of steel framed building for storage of garden equipment and motor home following demolition of existing building @ The Barn, Hagg Bush Farm. Hagg Bush Lane. Council discussed and **resolved** to make no comments.
 - 2] Green Haven – conversion from bungalow to dormer bungalow. Council discussed and resolved to make no Comments.
 - ii] Council to discuss and **resolve** any observations on applications received after agenda distribution.
- b) Planning decisions received: - 2023/0138/OUTM; outline application for Campeys on land adjacent to A19 roundabout, Selby Bypass for storage/distribution access with HGV parking & ancillary uses including vehicle servicing workshop – Permission **refused**.
- c) Planning updates: - None received at agenda distribution

062309. Correspondence received since last meeting; (For information only unless stated otherwise)

- a) Email from resident re overhanging hedge – forwarded to Cllrs
- b) NYC – various emails; forwarded to Cllrs
- c) Community messaging; forwarded to Cllrs
- d) Selby Self Storage – payment, DD, to be taken on/around 15 June for storage units– Forwarded to Cllrs
- e) Internal auditor – invoice & comments received – forwarded to Cllrs
- f) Email from Richert & Co – overhanging hedge now cut back
- g) Email re planning decision on Campey’s proposal

062310. Action taken since last meeting. For information only unless otherwise stated.

- a) Replied to various emails
- b) L Richert contacted re overhanging hedge at A19/West Lane field.
- c) Council offices re-contacted with photographs re damaged road sign
- d) Completed AGAR forms sent to external auditor.
- e) Extended grass cutting area – information sent to CS

062311. Events:

- 1) Burn in Bloom – only one entry has been received. Council discussed and **resolved** not to hold one this year.

062312. ANPR: - Resolved – chairman to action as a matter of urgency.

062313. Policy/Procedure reviews

- Council discussed circulated procedures – Data Protection & GDPR – and **resolved** acceptance without any amendments.

062314. Councillors Forum:

- 1] Concern re over grown hedge towards end of West Lane
- 2] Concern over speeding along West Lane
- 3] Concern over difficulties of crossing to and from Blossoms Nursery

062315. Items for the next agenda: no items suggested

062316. Further comments from public present – no public present

062317. Date, time and place of next meeting

- Thursday 27th July starting at 19:00 in Burn Chapel Schoolroom.

062318: Closure of meeting

- The meeting closed at 20:05

Signed *C Phillipson*. Chairman to Burn Parish Council. Date: 27/07/2023

Action points from the meeting

- Chairman – deal with installation of ANPR as a matter of urgency
- Clerk – contact Highways re hedge obscuring speed limit signs
- Clerk – contact Highways re difficulty of crossing to and from Blossoms Nursery
- Clerk – Send AF's contact details to Richert and Bainbridge