

## BURN PARISH COUNCIL

Chairman: Cllr Mr C Phillipson

Clerk & Finance Officer: Mrs FMA Farman Three Greens, The Green, Gateforth, YO8 9LF  
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### MINUTES OF BURN PARISH COUNCIL'S MEETING HELD ON 30.06.2022 STARTING AT 19:00 IN BURN METHODIST CHAPEL SCHOOLROOM

**Present:** Cllrs C Phillipson; C Pearson; A Phillipson; B Phillipson; E Boldan. Clerk – M Farman.  
NYCC Cllr C Lunn. 2 prospective parish councillors. 3 residents.  
NY Police: - York & Selby Senior Operational Commander Mark Khan;  
Neighbourhood Police (Selby) Inspector Martin Wedgwood

#### 062201. Welcome

- i. The chairman welcomed all present to the meeting.
- ii. There were no declarations of interests in any agenda items
- iii. The chairman introduced Martin Wedgwood and Mark Khan who took the first part of the meeting

#### 062202. Police input

- Martin Wedgwood and Mark Khan explained their roles within the police force and responded to questions previously raised by residents and
- The officers took note of concerns raised by those present at the meeting, entered into discussion and gave helpful advice as to how residents could help tackle on-going issues such as speeding.
- The chairman thanked the officers for their time and openness in answering questions. The officers left the meeting at 20:12 along with the three residents

#### Start of the parish council meeting:

#### 062203. Comments from residents

- i. Council to receive any comments sent to the clerk in writing or by email – call re date for Burn in Bloom; query re solar panel 'farm'
- ii. Council to receive **comments on agenda items** from electors present – no comments made.

#### 062204. Apologies

1. Council received apologies and reasons for absence from Cllr J B and **resolved** to accept the reasons given.
2. Council discussed request for leave of absence from Cllr JB; **resolved** to give six months leave of absence.

#### 062205. Minutes of 19<sup>th</sup> May ACM meeting

- Council **resolved** to accept the minutes of 19<sup>th</sup> May as an accurate record.
- The chairman signed the accepted minutes.

#### 062206. Reports

- i. Chairman – no report
- ii. County Councillor – the new county council has met and was quite vocal when discussing climate change. The planning committee intends to involve parish councillors on an advisory basis. County Cllr Lunn is to

- have a meeting with Highways at which a date for clearing pathways will be discussed.
- iii. District Councillor – no report
- iv. Other Officers – no report
- v. Police – Neighbourhood Alert messages forwarded to Cllrs
- vii. Any other representatives not covered on the agenda – no reports

**062207. RFO's report on closing balances, payments made and to be made and payments received**

a) Current balances

- i. £38,330.69 – Community Account balance as at 11/06/2022 statement no. 93

b) Payments made

- |  |                         |
|--|-------------------------|
| 1. £240.00 – Grass cuts x 4. VAT £40.00; actual cost £200.00     | Cheque number<br>100323 |
| 2. £ 12.00 – HSBC; usage charges                                 | (DR)                    |
| 3. £223.91 – Selby Self Storage. VAT £35.15; actual cost £188.76 | (Standing Order)        |

c) Payments to be made

- |                                |        |
|--------------------------------|--------|
| 1. £387.69 – Clerking; June    | 100324 |
| 2. £271.20 – HMRC clerk's PAYE | 100325 |
| 3. £ 74.40 – Internal Audit.   | 100327 |

d) Payments requests received after agenda preparation

- |   |        |
|---|--------|
| 1. £901.50 – heavy duty gazebo. VAT - £150.25; actual cost £751.25      | 100326 |
| 2. £282.59 – Brayton Burial Joint Authority precept                     | 100328 |
| 3. £422.75 – Brayton Burial Joint Authority – cemetery improvements     | 100329 |
| 4. £215.00 – plants for village tubs                                    | 100330 |
| 5. £ 50.89 – silver chippings for tubs. VAT - £8.48; actual cost £43.41 | 100331 |

e) Payments received – none received

**062208. Acceptance of report**

- Council **resolved** to accept the report and make the payments as listed above

**062209. Co-option of Councillors**

1. The candidates withdrew; councillors discussed the applications; **resolved** to accept the applicants as Cllrs
2. The candidates re-entered the meeting, were told their applications had been successful and completed the necessary acceptance of office forms which were signed and witnessed. Each new councillor was given a welcome pack.
3. The clerk took the completed forms to send off to SDC..

**062210. Planning**

- a) Planning applications received: - None received at agenda preparation
- b) Planning decisions received – Permission granted for alterations for 'Casa Mia' – emailed to Cllrs.  
Permission granted for changes to 'The Granary' – emailed to Cllrs
- c) Planning updates – none received

**062211. Correspondence received since last meeting; (For information only unless stated otherwise)**

- a) YLCA – various emails; forwarded to Cllrs
- b) SDC – various emails; forwarded to Cllrs
- c) Community messaging; forwarded to Cllrs
- d) Emails re police attending meeting – forwarded to Cllrs
- e) Email re election expenses – forwarded to Cllrs; forms given out
- f) Cost of extra storage unit emailed to Cllrs

**062212. Action taken since last meeting. For information only.**

- a) Standing order to Selby Self Storage changed as Direct Debit – confirmed and emailed to Cllrs
- b) Emails, as detailed in 062211, forwarded to Cllrs
- c) Platinum/Big Lunch info emailed to Cllr CFP
- d) Auditor's report, no adverse comments or actions needed, emailed to Cllrs -
- e) Highways re-contacted re footway at Main Road – need exact position; emailed to chairman
- f) DV contacted – needs OS position – emailed to chairman

**062213. Selby Self Storage:**

- Council discuss perceived need for extra storage and **resolved** to rent another container – clerk to action.

**062214. Notice Boards:**

- Council discussed options and costs, and **resolved** to put on next agenda

**062215. Christmas lights**

- Council discussed options for replacing/renewing/hiring Christmas lights and **resolved** that the chairman organises a meeting re costs of hiring and reports back to council.

**062216. Burn in Bloom**

- Council discussed arrangements, dates and times; District Cllr C Pearson **agreed** to do the judging and Monday 1<sup>st</sup> August was suggested. **Resolved** that the clerk liaise with the Wheatsheaf and inform the website manager.

**062217. Councillors Forum:**

- The cost of a Trojan unit for the ANPR system is £220.00
- The tree stump has not yet been dealt with – chairman to action removal
- Snowbirds' 80<sup>th</sup> anniversary is approaching – Cllr AP to source

**062218. Items for the next agenda:** - Notice boards; Christmas lights

**062219. To receive any further comments from public present** – none present

**062220. Date, time and place of next meeting** – Thursday 28 July; 19:00; Burn chapel schoolroom

**062220. Closure of meeting** – the meeting closed at 21:05

Signed *C Phillipson*. Chairman, Burn Parish Council. Date: 28<sup>th</sup> July 2022.

**Action points from the meeting**

- Chairman – Source possibility and costs of hiring Christmas lights
- Chairman – deal with tree stump
- Cllr AP – look into possibility of a Snowbirds' celebration
- Clerk – copy and send new Cllrs' forms to SDC
- Clerk – deal with additional storage unit
- Clerk – liaise with Wheatsheaf and website manager re Burn in Bloom

- Clerk – send notes re police talk to Cllrs and website manager