

BURN PARISH COUNCIL

Chairman: Cllr Mr C Phillipson

Clerk & Finance Officer: Mrs FMA Farman Three Greens, The Green, Gateforth, YO8 9LF
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MINUTES OF BURN PARISH COUNCIL MEETING HELD ON 27.06.17, 19:00 IN BURN METHODIST CHAPEL SCHOOLROOM

Present: Cllrs C Phillipson; P Storr; B Phillipson; E Boldan; D Green; C Pearson; Clerk – M Farman

061901. Welcome

- i. The Chairman welcomed all present to the meeting.
- ii. The Chairman completed and signed YLCA's request for contact details

061902. Election of Vice-chairman and acceptance of office:

- i. Councillors **resolved** to elect Cllr J Benaddi as vice-chairman for the year
- ii. Acceptance of office form given to the chairman for the vice-chairman to sign

061903. Public Forum

- i. Comments from members of the public – none present
- ii. Written or e-mailed comments – none received

061904. Apologies and reasons for absence

- Apologies and reasons for absence were received from Cllrs J Benaddi and A Phillipson. Council **resolved** to accept the reasons given.

061905. Minutes of 16 May meeting:

- Council discussed and **resolved** to accept the minutes of 16 May as an accurate record.

061906. Signing of minutes:

- The Chairman signed the accepted minutes.

061907. Reports:

- **Council received reports from:**
 - i. Chairman – queried item in paper re proposed by-pass for Burn
 - ii. County Councillor – an increase from £490 to £600 per year for the cost of bus lasses has been agreed for 16-19 year olds
 - iii. District Councillor – phase 2 of housing plans is to go forward; 9 x 2 bedroom dwellings for Burn – training courses are being held for new Cllrs
 - iv. Other Officers – no reports
 - vi. Police – Community Watch info forwarded to Cllrs
 - vii. Any other representatives not covered on the agenda

061908. Audit

- i. Internal auditor's report – no issues.
- ii. Council reviewed and **agreed** internal audit procedures.
- iii. Council completed the review, and **agreed** the effectiveness, of the internal audit

061909. RFO's report on closing balances, payments to be made and receipts

a) Current balances

- i. £39,700.33 – Community Account balance as at 11 May 2019 statement no. 56 (June statement not received at agenda distribution)

b) Payments made

- £169.00 – Selby self Storage. VAT £28.17; actual cost £140.83

Cheque No.
direct debit

c) Payments to be made

- 1. £ 13.73 – Flower tubs 100184

d) Payments requests received after agenda preparation

- i. £352.15 – Clerking; June 100181
- ii. £250.60 – HMRC; Clerk's PAYE 100182
- iii. £ 39.23 – Payroll services 100183
- iv. £ 17.76 – Expenses; Clerk – postage and printer cartridge 100185
- v. £500.00 – Events committee – summer expenses as agreed 100186
- vi. £111.20 – website and printer ink 100187

e) Payments received – none received

061910. Council **resolved** to accept the report and make the payments as listed above

061911. Planning

- a) Planning applications received: - Council discussed and **agreed** comments on application n. 2019/0610/FUL
- b) Planning decisions received – none received
- c) Planning updates – none received

061912. Correspondence received since last meeting; (For information only unless stated otherwise)

- a) Clerk and Councils Direct - magazine for circulation
- b) YLCA – various emails; forwarded to Cllrs
- c) SDC – various emails; forwarded to Cllrs
- d) Community messaging; forwarded to Cllrs
- e) Safer roads conference
- f) Community entrepreneurs

0651913. Action taken since last meeting. For information only.

- a) Internal audit carried out
- b) External audit forms completed
- c) Highways contacted re helpful officer
- d) Gliding Club contacted re speed of vehicles accessing the club and gliders over-flying the village

061914. Trees at entrance to village:

- Council discussed current position in regards to the trees and **resolved** that the clerk deal with this.

061915. Big Lunch:

- This was another success which raised £380 for charity. Thanks to Josie and Andy for providing and cooking the food.

061916. Burn in Bloom:

- The day was very wet but the judge enjoyed looking at the gardens. Council **resolved** to send a card

061917. Wheatsheaf Car Park:

- Council discussed current state, possibility of assisting in re-surfacing and **resolved** that the chairman seek costs prior to the clerk looking into obtaining grants towards the cost

061918, Re-cycling change consultation:

- Much discussion re need to store 4 wheelie bins and put out for collection. Assistance available for the elderly and physically impaired

061919. Complaints & Grievance procedure; Equality of Opportunity Policy. (Emailed to Cllrs)

- Council **resolved** not to make any amendments accepted the documents as they stand.

061920. a) Councillors Forum:

- Councillors completed Declarations of Interest
 - Concern expressed re state of hedge at West Lane/Main Street
 - Discussion re Brayton Poor's Charity
 - Concern re footways overgrown with weeds
 - Faulty street lights at Barff View and West Lane
- b) Items for the next agenda:** none put forward

061921. Further comments from public present. None present

061922. Date, time and place of next meeting – Thursday 1st August; 19:00; Chapel Schoolroom

061923. Closure of meeting - the meeting closed at 20:25

Signed *Chris Phillipson* Chairman. Date: 1 August 2019.

Action points from the meeting.

- Chairman – seek costs of levelling and re-surfacing the car park
- Chairman – deal with vice-chairman's acceptance of office and Big Lunch costs
- Cllr BP – deal with faulty lights & Brayton Charity
- Clerk – write and submit planning comments
- Clerk – take declarations of interest forms to SDC
- Clerk – contact possible consultant for NHP
- Clerk – deal with trees at entrance to Burn
- Clerk – deal with grant application when costs for car park received
- Clerk – ask for hedge to be trimmed
- Clerk – contact SDC re overgrown footways