

BURN PARISH COUNCIL

Chairman: Cllr Mr C Phillipson

Clerk & Finance Officer: Mrs FMA Farman Three Greens, The Green, Gateforth, YO8 9LF
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MINUTES OF AN ORDINARY MEETING OF BURN PARISH COUNCIL HELD ON 30.06.16 AT 19:00 IN BURN METHODIST CHAPEL ROOM

Present: Cllrs C Phillipson; E Boldan; D Green; C Pearson; A Phillipson; B Phillipson. R Farman – temp. clerk

All present signed the attendance book.

061601. Welcome

- The Chairman welcomed all present to the meeting.

061602. Public Forum

- i. Comments on agenda items from electors present – none present.
- ii. Written comments, hard copy or email, sent to the clerk before the meeting – none sent

061603. Apologies:

- Apologies and reasons for absence were received from Cllrs Stephenson, Storr and the clerk. Council **resolved** to accept the reasons given.

061604. Minutes of 26 May meeting:

- Council **resolved to accept the minutes of 26th May** as an accurate record of the meeting

061605. Signing of minutes:

- **The Chairman signed the accepted minutes of 26th May.**

061606. Reports:

- i. Chairman
 - The chairman gave a report on the recent planning forum:
 - a) A consultant has been brought in to improve current processes and to ensure all are able to speak
 - b) Has worked previously for Leeds and Birmingham councils, has good knowledge of processes and handled forthright points of view effectively
 - c) Committee members assured all that the process is important
 - d) Plans will be sent in hard copy; all other paperwork by email
 - e) Control within the department needs improving for councils, councillors and the public
- ii. County Councillor

- a) The current Chief Executive has moved to York; a temporary replacement is in place
- b) Reported on 5-year land supply – 3 sites have been refused in Sherburn; not necessary at the moment but will be needed in the future
- iii. District Councillor – as above
- iv. Other Officers – no reports
- vi. Police – no reports
- vii. Any other representatives not covered on the agenda – no reports

061607. RFO's report on closing balances and payments to be made

a) Current balances

i. £30,666.76 – Community Account balance as at 11 June statement no. 21

b) Payments made since last meeting

Cheque no.

i. £96.00 – grass cuts x 2. VAT £16.00; actual cost £80.00

100058

c) Payment requests received for this meeting

i. £115.00 – Clerking; includes £15 for use of home as office

100059

d) Payment requests received after agenda preparation

1) £ 75.00 – HMRC; clerk's PAYE

100060

2) £129.00 – Floodlights; VAT £21.60; Actual cost £108.00

100061

3) £ 10.48 – Expenses; postage 96p; 2nd class stamps x 12 £6.52; paper £3

100062

e) Payments received: - none received

061608. Council resolved to accept the report and make the payments listed above

061609. Planning

- a) Planning applications received: - Councillor Pearson declared an interest in this item. Council discussed the below application, given to chairman prior to the meeting, and **agreed** to make no comments.
 - i. 2016//0628/FUL; alt ref. 8/21/95A/PA. Proposed erection of steel portal frame unit and offices on existing plot of land at Springfield, Common Lane, Burn. Observations to be with SDC by 1 July 2016. Case officer: Calum Rowley; crowley@selby.gov.uk
- b) Planning decisions received – Refusal for live/work unit and tack room at Seven Acres Stables:
 - In Flood Zone 2; the demolition of existing building and proposed new build is unacceptable; insufficient evidence to support need for housing for an agricultural worker.
- c) Planning updates: - none received

061610. Correspondence received since last meeting; (For information only unless stated otherwise)

- a) Involved – AVS magazine for circulation

- b) YLCA – List of training courses available
- c) White Rose update
- d) YLCA annual report

061611. Action taken since last meeting. *For information only.*

- a) External audit form posted to Littlejohn's
- b) SDC contacted re footpath outside the Wheatsheaf
- c) Cracked drain at West Lane reported – West Lane is breaking up; M Hind is to visit and assess level of repair needed

061512. Floodlights:

- Cllr BP took cheque and will collect floodlights

061613. Big Lunch:

- A success. £281.00 to be divided between Yorks Air Ambulance and Maggie's Cancer Care
- £350 was raised for the Yorkshire Rows following their visit

061614. Garden Competition:

- Cllr B Phillipson reported that there are 14 entrants

061615. Common Lane:

- Cllr PS to report back to council at the next meeting

061616. Clerk's pay

- **Resolved** to leave to the next meeting

061617. Pedestrian crossing

- **Resolved** chairman circulate information for next meeting

061618. Defibrillator

- **Resolved** that the Chairman passes round information in readiness for next meeting

061619. Projector

- **No decision made. County Cllr reminded council that he has a community fund which would be available for such a project. Forms need to be filled in and matched funding is essential. The projector would then become a council asset. Resolved to leave to next meeting.**

061520. a) Councillors Forum:

- **Contractor contacted re grass cutting**
- **Concern re state of field and hedge – to contact enforcement**
- **Report of 'visitors' on airfield before 7am; registration of mini-cooper white van taken; 3 men and a dog; gun hanging out of window. Access gained from Common Lane**

- report of vehicles speeding to Paperhouse bridge and back
 - b) Items for the next agenda: to note urgent items for June's meeting -

information only

- Common Lane
- Clerk's pay
- Defibrillator
- Pedestrian Crossing
- Projector

061521. Further comments from public present. – None present

061522. Date, time and place of next meeting – Thursday 28 July, 19:00, Burn Capel Schoolroom

061523. Closure of meeting – the meeting closed at 20:40



Signed

Chairman.

Date 28 July 2016

Action points from the meeting

- Chairman – circulate info re defibrillator and pedestrian crossing
- Vice-chairman – deal with Common lane
- Cllr BP – email enforcement
- Clerk – contact police and SDC re airfield problems
- Clerk – pursue problems with pavement outside Wheatsheaf
- Pedestrian crossing