

BURN PARISH COUNCIL

Chairman Cllr Mr C Phillipson

Clerk & Finance Officer: Mrs FMA Farman Three Greens, The Green, Gateforth, YO8 9LF
burnparishcouncil@outlook.com Tel. 01757 228 325

MINUTES OF BURN PARISH COUNCIL MEETING HELD ON 27.07.2023 STARTING AT 19:00 IN BURN METHODIST CHAPEL SCHOOLROOM

Present: Cllrs C Phillipson; C Pearson; A Phillipson; E Boldan. Clerk – M Farman. NY Cllr C Lunn.
All present signed the attendance book.

072301. Welcome

- i. The chairman welcomed all present to the meeting and reminded Cllrs of protocol re declaration of interests in any agenda item.

072302. Comments from residents

- i. a the hedges has been cut back as requested but could do with further trimming
b Campey's application has been refused
c The clerk raised the email sent asking if a business card could be displayed in the parish council notice boards. Discussed and **resolved** for division into two, PC/village, because the new notice boards are not specific to the parish council.
- ii. Comments on agenda items from electors present – none present.

072303. Apologies

- Council received apologies and reasons for absence from Cllr AH; considered and **resolved** to accept the reasons given. Cllr JB has leave of absence granted.

072304. Minutes of 29th June meeting

- Council discussed and **resolved** to accept the minutes of 29th June as an accurate record.
- The chairman signed the accepted minutes.

072305. Reports:

- i. Chairman – no report
- ii. NY Councillor
 - Gave Cllrs list of statistics re NY 20mph speed limit policy
 - A request has been made to ban all forms of hunting, including trail hunting
 - Gave a reminder about the time limit for paying for the emptying of green bins
 - NY is re-assessing the current problems with refuse collectors' strike action. They are striking against the contractors, not NY. NY looking at possibility of bringing refuse collection back under its control
 - NY Cllr has a locality budget a grant from which is part funded by the locality budget and the recipient. Chairman to ask the cricket club to contact NY Cllr CL.
- iii. Other Officers – no report

- iv. Police – Neighbourhood Alert messages forwarded to Cllrs
- v. Any other representatives not covered on the agenda – Cllr AH attended a meeting of Brayton Burial Board

072306. RFO's report on closing balances, payments made and to be made and payments received

a) Current balances:

- i. £20,812.33– Community Account balance as at 11/07/2023 statement no. 106

b) Payments made since 30th June:

	Cheque No.
1. £13.00 – HSBC usage charges	DR
2. £526.68 – Selby Self Storage. VAT £82.00; actual cost £444.68	DD
3. £54 58 – Payroll Services: VAT £9.10: Actual cost £45.48	100376

b) Payments to be made:

- 1. £394.93 – Clerking, July, plus home/office allowance 100377

c) Payment requests received after agenda preparation

- 1. £43.48 – Epson printer cartridges; 2 x black. 100378

d) Payments received after agenda preparation – none received

072307. Acceptance of report

- Council **resolved** to accept the report and make the payments as listed above.

072308. Planning:

- a) Planning applications received: -
- i] Council to discuss and **resolve** any observations on applications received after agenda distribution – none received
- b) Planning decisions received: - none received at agenda distribution
- c) Planning updates: - None received at agenda distribution

072309. Correspondence received since last meeting; (For information only unless stated otherwise)

- a) Email from E Maw re possible S 106 money – forwarded to Cllrs
- b) NYC – various emails. Mainly about refuse collectors' strike action; forwarded to Cllrs
- c) Community messaging; forwarded to Cllrs
- d) Selby Self Storage – payment, DD, to be taken on/around 15 July for storage units– Forwarded to Cllrs
- e) Selby Self Storage – rental/insurance increase to £552.67 per month as from 13/08/2023 – forwarded to Cllrs.
- f) Email re NY parish charter – forwarded to Cllrs
- g) Email from Highways re difficulty crossing the A19 to and from Blossoms day nursery – forwarded to Cllrs
- h) Email from PKF Littlejohn confirming safe arrival of AGAR forms – forwarded to Cllrs.
- i) Information from insurers re care of play equipment
- j) Clerks & Councils Direct – for distribution to Cllrs

072310. Action taken since last meeting. For information only unless otherwise stated.

- a) Replied to various emails
- b) Reported 11 phishing scams to report.phishing@gov.uk
- c) Contacted Highways re obscured speed limit sign at the end of West Lane – chairman to send clerk the address of the land owner re existing cutting back need
- d) Contacted Highways re difficulty crossing A19 to and from Blossoms nursery
- e) Collected bench plaque.
- f) Sent resident's contact details to Richert and Bainbridge

072311. Policy/Procedure reviews

- 1) Council discussed previously emailed policies/procedures – Complaints & Grievance and Freedom of Information (Equal Opportunity reviewed earlier this year) and **resolved** to accept current format.

072312. ANPR:

- No progress re installation since the last meeting. **Resolved** that the chairman continue to negotiate timing of installation

072313. Parish Charter

- Clerk and NY Cllr outlined content; NY Cllr asked members to read through the charter and come to the next meeting with any suggestions as to work currently done by NY that the PC could undertake.
- NY Cllr also suggested that the clerk contact NY about the grass cutting and path cleaning that is paid for out of the PC's precept

072314. Councillors Forum:

1. Concern raised re annual problem of straw along West Lane
2. Concern re blocked gully – chairman to let clerk know exactly which gully is blocked
3. Query re faded Neighbourhood Watch signs – clerk to contact PSCO Simpson
4. Problems with quad bikes being driven late at night – police informed and observation drone sent

072315. Items for the next agenda: - no urgent items suggested

072316. To receive any further comments from public present – none present

072317. Date, time and place of next meeting

- **Thursday 28th September 2023.** Starting at 19:00 in Burn Chapel schoolroom.
- **Note: there is no PC meeting in August**

072318: Closure of meeting

- The meeting closed at 19:45

Signed *C Phillipson*. Chairman, Burn Parish Council. Date: 28/09/2023.

Action points from the meeting

- Chairman – ask cricket club to send contact and project details to NY Cllr C Lunn
- Chairman – continue to negotiate re installation of ANPR system
- Chairman – send contact details of land-owner re over grown hedge to clerk
- Chairman – send precise details of blocked gully to clerk
- Clerk – contact resident re business card
- Clerk – contact land-owner re over grown hedge
- Clerk – contact NY re gully clearing
- Clerk – contact NY re roadside gutter clearing
- Clerk – contact NY re extra grass cutting and clearing of moss and weeds from pavements