

## BURN PARISH COUNCIL

Chairman: Cllr Mr C Phillipson

Clerk & Finance Officer: Mrs FMA Farman Three Greens, The Green, Gateforth, YO8 9LF  
[burnparishcouncil@outlook.com](mailto:burnparishcouncil@outlook.com) Tel. 01757 228 325

### MINUTES OF BURN PARISH COUNCIL'S MEETING HELD ON 28.07.2022 STARTING AT 19:00 IN BURN METHODIST CHAPEL SCHOOLROOM

**Present:** Cllrs. C Phillipson; C Pearson; A Houlden; B Phillipson; E Boldan. Clerk – M Farman.

#### 072201. Welcome

- i. The chairman welcomed all present to the meeting.
- ii. The chairman reminded members of the protocol re declaration of interests in any agenda items

#### 072202. Comments from residents

- i. Comments sent to the clerk in writing or by email – email re state of field @ W Lane and emails re proposed solar panel farm. The clerk also drew members' attention to the email received from Cllr B Phillipson stating her intention to resign, with immediate effect, as a parish councillor. This was received with regret and council thanked Cllr B Phillipson for her service of over 30 years.
- ii. Comments on agenda items from electors present – no electors present.

#### 072203. Apologies

- Council received apologies and reasons for absence from Cllrs. AP; EB and JB. Council **resolved** to accept the reasons given.

#### 072204. Minutes of 30<sup>th</sup> June meeting

- Council discussed and **resolved** to accept the minutes of 30<sup>th</sup> June as an accurate record.
- The chairman **signed** the accepted minutes.

#### 072205. Reports: Council received reports from:

- i. Chairman – thanked all who took part in this year's 'Burn in Bloom'
- ii. County Councillor – no report
- iii. District Councillor – the last Civic Service was held in the Abbey on 24<sup>th</sup> July; the planned meeting of the Selby District Council was cancelled because of the heat
- iv. Other Officers – no report
- vi. Police – Neighbourhood Alert messages forwarded to Cllrs
- vii. Any other representatives not covered on the agenda – no reports

#### 072206. RFO's report on closing balances, payments made and to be made and payments received

##### a) Current balances

- i. £37,362.49 – Community Account balance as at 11/07/2022 statement no. 94

##### b) Payments made

1. £ 11.00 – HSBC – usage charges
2. £223.91 – Selby Self Storage. VAT £35.15; actual cost £188.76

Cheque number  
DR  
(Standing Order)

- |  |        |
|--|--------|
| 3. £179.49 – Website & printing expenses                             | 100332 |
| 4. £ 64.02 – Payroll services. VAT - £10.67; actual cost - £53.35    | 100333 |
| 5. £9,594.00 – ANPR system. VAT - £1,599.00; actual cost - £7,995.00 | 100334 |
- \*\* HSBC did not pay the cheque because of the unusually large amount. Council discussed the matter and **resolved** to pay by bank transfer. Clerk and Cllr CFP to action.
- c) Payments to be made
- |  |        |
|--|--------|
| 1. £387.69 – Clerking & working from home allowance – July | 100335 |
|--|--------|
- d) Payments requests received after agenda preparation – none received
- e) Payments received – none received at agenda preparation.

**072207. Acceptance of report**

- Council **resolved** to accept the report and the payments as listed above.

**072208. Planning**

- a) Planning applications received: - None received at agenda preparation
- b) Planning decisions received: - Refusal for application for 5 dwellings at field adjacent W Lane & A19
- c) Planning updates: - None received at agenda preparation

**072209. Correspondence received since last meeting; (For information only unless stated otherwise)**

- a) YLCA – various emails; forwarded to Cllrs
- b) SDC – various emails; forwarded to Cllrs
- c) Community messaging; forwarded to Cllrs
- d) Email re field at West Lane/A19
- e) Email re ANPR cost – forwarded to Cllrs
- f) Timing of having extra storage unit – forwarded to Cllrs
- g) Emails re proposed solar panel farm – forwarded to Cllrs
- h) ANPR – phone call to say cheques received; OK, but prefers electronic transfer. Explained PC's position

**072210. Action taken since last meeting. For information only.**

- a) Need for additional storage unit confirmed plus suggested date – forwarded to Cllrs
- b) Emails, as detailed in 072209, forwarded to Cllrs
- c) Concern over state of field emailed to applicant's agent – copied in to Cllrs
- d) Date re Burn in Bloom confirmed with the Wheatsheaf
- e) Date re Burn in Bloom sent to website manager
- f) MK and MW thanked for attendance at 30<sup>th</sup> June meeting
- g) Contacted Community Speedwatch – no reply re joining as at agenda preparation. Discussed; **resolved** clerk re-contacts.

**072211. Burn in Bloom:**

- Cllr CFP, with Cllr EB's agreement, reported on the judging and voiced some concerns and queries about the current process – should judging be limited to roadside appeal only, ie front gardens? Should there be more specific judging guidelines – currently only two, gardens and hanging baskets. Council discussed and **resolved** to leave as on-going issues at the moment.

**072212. Notice Boards:**

- Council discussed and **resolved** to move the matter to on-going issues until after winter.

**072213. Christmas lights**

- Council discussed options for replacing/renewing/hiring Christmas lights and **resolved** that the chairman contact Blachere re cost of hiring.

**072214. Solar Panel Farm**

- Council discussed emails from action group and **resolved** to leave decision re any PC action until the next meeting.

**072215. Councillors Forum:**

- Cllr BP was thanked again for her long and tireless service to the community.

**072216. Items for the next agenda:**

- Policy reviews: Risk assessment; Financial Risk Assessment; Clerk – Working from Home Risk Assessment.
- Christmas lights
- Proposed Solar Panel farm

**072217. Further comments from public present.**

- No comments – no public present

**072218. Date, time and place of next meeting.**

- Thursday 15<sup>th</sup> September, starting at 19:00 in Burn Chapel schoolroom. **No meeting in August.**

**072219. Closure of meeting**

- The meeting closed at 19:45

Signed *C Phillipson*. Chairman; Burn Parish Council.      Date: 15<sup>th</sup> September 2022

**Action points from the meeting**

- Chairman – contact Blachere re hiring Christmas lights
- Cllr CFP & Clerk – deal with bank transfer for ANPR system
- Clerk – email policies to Cllrs
- Clerk – contact democratic services re Cllr vacancy
- Clerk – re-contact Community Speed Watch
- Clerk – reply re proposed solar panel farm requests