

BURN PARISH COUNCIL

Chairman: Cllr Mr C Phillipson

Clerk & Finance Officer: Mrs FMA Farman Three Greens, The Green, Gateforth, YO8 9LF
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MINUTES OF BURN PARISH COUNCIL'S MEETING HELD ON 29.07.2021 STARTING AT 19:00 IN BURN METHODIST CHAPEL SCHOOLROOM, MAIN ROAD, BURN

Present: Cllrs C Phillipson; A Phillipson; B Phillipson; E Boldan; J Benaddi (via video link;) PC1745 Morris;
Clerk – M Farman.

072101. Welcome

- i. The chairman to welcome all present to the meeting.
- ii. No declarations of interests in any agenda items

072102. Comments from residents

- i. Comments sent to the clerk in writing or by email.
 - a) Concern expressed re current state of notice boards – dealt with at agenda item 072114
 - b) Concern expressed re volume and perceived speed of traffic on the A19 – dealt with by PC Morris and at agenda item 072113
- ii. Comments on agenda items from electors present – none present.

072103. Apologies

- Apologies and reasons for absence were received from Cllrs CFP & PS. Council resolved to accept the reasons given.

072104. Minutes of 24th June meeting

- Council **resolved** to accept the minutes of 29 June as an accurate record.

072105. Signing of minutes:

- The chairman **signed** the accepted minutes.

072106. Reports: Council received reports from:

- i. Chairman – reported that a police presence is expected to discuss APNR and traffic concerns
 - a) PC N. Morris joined the meeting at 19:10, was introduced by the chairman. Council agreed PC Morris should explain the police's position re traffic on the A19:
 - The police have regular meetings with North Yorkshire County Council and highways about the perceived problem of speeding on the A19.
 - There are no speed cameras operating in N Yorkshire because the mobile camera vans prove to be more effective. However, unfortunately, there is nowhere suitable for a van to park up in Burn.
 - PC Morris explained the use of black boxes to record statistics in regard to speed and that the ANPR (Automatic Number Plate Recognition) system is used to record misdemeanours such as road fund evasion.
 - Superintendent Khan has taken on responsibility for traffic problems – clerk to email details to Cllrs.

- Queries were raised about burglaries, anti-social behaviour and poaching – report all to the police; clerk to send NY link to be put on the website for use by the public. All reports will be dealt with in confidence and anonymous reports will also be accepted.
 - Chairman explained reasoning for requesting ANPR – Highways say that the A19 is too narrow for pedestrian island refuges and a pedestrian crossing is not feasible. He has been in contact with a village in Gloucestershire which uses APNR and also with the new Police, Crime and Fire Commissioner.
 - PC N. Morris left the meeting at 19:50.
- ii. County Councillor – reported, by email, the NY is to be one unitary authority
 - iii. District Councillor – as above
 - iv. Other Officers – no report
 - vi. Police – Neighbourhood Alert messages forwarded to Cllrs; see above report from PC Morris
 - vii. Any other representatives not covered on the agenda –no reports

072187 Audit

- All found to be in order – accounts, policies, procedures and compliance re publication of accounts etc. The chairman read out the internal auditor’s report – **accepted** by council.

072108. RFO’s report on closing balances, payments made and to be made and payments received

a) Current balances

- i. £35,999.50 – Community Account balance as at 11 July 2021 statement no. 82

b) Payments made during July

- | | |
|---|-----------------------------------|
| 1. £175.76 – Selby self Storage. VAT £29.29; actual cost £146.47 | Cheque number
(Standing Order) |
| 2. £ 50.40 – Payroll Services for April, May & June. VAT £8.40; actual cost £42.00. | 100275 |
| 3. £324.00 – Grass cuts x 6. VAT £54.00; actual cost £270.00 | 100276 |

c) Payments to be made

- | | |
|------------------------------------|--------|
| • £380.57 – Clerking – July | 100277 |
| • £ 75.60 – A Wray; internal audit | 100278 |

d) Payments requests received after agenda preparation – none received

e) Payments received – none received

072109. Acceptance of report

- Council **resolved** to accept the report and make the payments as listed above

072110. Planning

- a) Planning applications received – 2021/0703/FUL – retrospective application for ménage at Gateforth Grange, West Lane. Council discussed and **agreed** observations
- b) Planning decisions received –
 - i 2020/1269/FUL; Refused – retrospective application for caravan with external deck for granny annexe at Fair Oaks.
 - ii 2021/0468/TPO; Granted – 5 metre crown lift to sycamore tree covered by TPO No 11/1986 at Chatsworth, Park Lane
4. Planning updates: - none received at agenda preparation

072111. Correspondence received since last meeting; *(For information only unless stated otherwise)*

- a) Clerk and Councils Direct - magazine for circulation
- b) YLCA – various emails; forwarded to Cllrs
- c) SDC – various emails; forwarded to Cllrs

- d) Community messaging; forwarded to Cllrs
- e) Email re A19 traffic – forwarded to Cllrs (See agenda item 072113)
- f) Email re notice board concerns – forwarded to Cllrs (See agenda item 072113)
- g) Response from enforcement team re proliferation of hand car wash signs – forwarded to Cllrs
- h) Email re non-collection of green waste because of Covid problems – forwarded to Cllrs
- i) Info re the whole of N Yorkshire becoming one unitary authority as from April 2023 – forwarded to Cllrs
- j) Community Involvement Questionnaire – completed; clerk to send to SDC

072112. Action taken since last meeting. For information only.

- a) Concerns re access and egress at proposed development of field at junction of West Lane & Main Road
- b) Observations sent re retrospective application for ménage at Gateforth Grange, West Lane
- c) Burn in Bloom – judge and time agreed; walk round entries to start at 15:30; presentation of awards at 18:00 in the Wheatsheaf public house
- d) Internal audit held on 7th July
- e) Emails, as detailed in 072111, forwarded to Cllrs
- f) Content and design of certificates agreed with SH

072113. A19 traffic concerns:

- See agenda item 072106 a).

072114. Notice Boards:

- Council discussed concerns, including suggested need for replacement; **resolved** that the clerk contact NR re delaying repairs and the clerk and chairman seek replacement costs.

072115. Burn in Bloom:

- Cllr EB & clerk reported that the event was successful and thanked the Wheatsheaf for the very good and enjoyable buffet. Clerk to take cups etc for engraving.
- Council discussed the possibility of holding the event during June in 2022. **Resolved** to leave decision until the next meeting

072116. Big Lunch.

- Cllr AP reported that the possibility of having a big lunch this year is still under discussion

072117. Plant a Tree.

- Cllr EB would like two trees; **resolved** that the chairman discusses possibilities with Cllrs JB & PS.

072118. Councillors Forum:

- a) Concern re visits from unauthorised folk offering to tarmac driveways etc.
- b) Problems with moles on memorial ground.
- c) Straw blocking drains and gullies – Cllr BP to contact portal.
- d) possibility of flower tubs on island at West Lane – Cllr BP to research
- e) State of roadside gullies and gutters – Cllr BP to contact Highways
- f) Concern expressed re current happenings at the industrial estate – Cllrs to report any problems to the clerk

072119. Items for the next agenda:

- Remembrance day
- Early thoughts re Christmas
- Possible date for Burn in Bloom 2022

072120. Further comments from public present.

- None present.

072121. Date, time and place of next meeting.

- Thursday, 30th September; starting at 19:00 in Burn Chapel Schoolroom, Main Road, Burn.
- **No meeting in August!**

072122. Closure of meeting

- The meeting closed at 20:45.

Signed ... *C Phillipson* ... Chairman, Burn Parish Council. Date: 30th September 2021

Action points from the meeting.

- Chairman – source types and costs of replacement notice boards
- Chairman – discuss possibility of tree planting with Cllrs JB & PS; report back to clerk
- Cllr BP – contact portal re straw blocking drains and gullies
- Cllr BP – look into feasibility of having flower tubs on W Lane island
- Cllr BP – contact Highways re gully and roadside gutter clearance
- Clerk – send NY police link to SH for publication on the website
- Clerk – send Supt. Khan’s details to Cllrs
- Clerk – source types and costs of replacement notice boards
- Clerk – take Burn in Bloom cups etc for engraving
- Clerk – contact SDC re tree planting