

## BURN PARISH COUNCIL

Chairman: Cllr Mr C Phillipson

Clerk & Finance Officer: Mrs FMA Farman Three Greens, The Green, Gateforth, YO8 9LF  
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### MINUTES OF BURN PARISH COUNCIL'S MEETING HELD ON 26.01.2023 STARTING AT 19:00 IN BURN METHODIST CHAPEL SCHOOLROOM

**Present:** Cllrs C Phillipson; C Pearson (also SDC Cllr); A Houlden; E Boldan; A Ransome. County Cllr C Lunn.  
Clerk – M Farman. H Roberts. Two residents.

#### 012301. Welcome

- i. The Chairman welcomed all present to the meeting.
- ii. The Chairman reminded members of protocol re declaration of interests in any agenda items – none declared.

#### 012302. HR – Q&A for Cllrs re proposed development of field at the junction of West Lane and Main Road.

- i) H R explained positioning of play/amenity area and type of equipment the company was looking to install.
  - ii) Chairman queried actual size of the proposed site and responsibility for maintenance – also agreed that residents could ask questions.
  - iii) Resident asked about the freehold, safety and security of the proposed equipment
  - iv) HR explained that the freehold would rest with the parish council and maintenance/safety etc could lie with NY Council the Parish Council or a management company/trust.
  - v) EB expressed concern over use of site as a play area because of proximity to road. HR explained the planning condition for a play area but could work an amenity area into the plan.
  - vi) Resident asked about access to the play area; HR explained access would be at the West Lane end of the site, away from the main road, with no parking for cars. The existing hedge would provided screening and the existing trees would be retained.
  - vii) HR – need to know what residents want in the way of equipment, type of flooring and pathways
  - viii) Parish Council – asked for actual size of site area and possible mock-up of proposal
- Chairman thanked HR and residents for attending the meeting. They left at 19:30

#### 012303. Comments from residents

- i. Comments sent to the clerk in writing or by email none received
- ii. Comments on agenda items from electors present – none present.

#### 012304. Apologies

- Council received any apologies and reasons for absence from Cllr AP; Cllr JB granted leave of absence. Council considered and **resolved** to accept the reasons given.

#### 012305. Minutes of 24th November meeting

- Council **resolved** to accept the minutes of 24<sup>th</sup> November as an accurate record.
- The Chairman **signed** the minutes if accepted.

**012306. Reports:**

- i. Chairman – Christmas celebrations went well; some discussion over future format; thanked all who took part and helped raise money for NHS charities
- iii. County Councillor
  - Charge for collection of green bin waste – the charge will be somewhere between £25 and £45 per year.
  - Only people wishing to have their garden waste collected will have to pay.
  - Planning training is to be available with parish council workshops to be arranged.
  - NY Council is looking at devolving more powers to parish councils. Used to bring houses up to standard.
  - Current 20% discount for disabled rail pass is to be discontinued as from 1<sup>st</sup> April 2023.
- iii. District Councillor - £2.4 million from Housing revenue Account is to be
- iv. Other Officers – no reports
- vi. Police – Neighbourhood Alert messages forwarded to Cllrs
- vii. Any other representatives not covered on the agenda – no reports

**012307. RFO's report on closing balances, payments made and to be made and payments received**

a) Current balances:

- i. £ 24,819.32– Community Account balance as at 11/01/2023 statement no. 100

b) Payments made

	Cheque number
1a. £505.58 – Selby Self Storage. VAT - £78.48.; actual cost £427.10	DD
1. £387.09 – Clerking- December.	100351
2. £594.52 – Installing Christmas Lights. VAT - £99.09; actual cost – £495.43	100352
3. £ 11.00 – HSBC usage charges	DR
4. £ 35.00 – Information Commissioner	DD
5. £ 66.27 – Autela payroll services. VAT - £11.05; actual cost - £55.02	100353
bi) Payments made since 11 January	
1. £363.60 – removal of Christmas Lights. VAT - £60.60; actual cost - £303.00	100354
c) Payments to be made	
1. £387.69 – Clerking & working from home allowance – January	100355
d) Payments requests received after agenda preparation	
- £234.00 – Burn Methodist Church; room hire for 13 meetings @ £18 per meeting	100356
e) Payments received - None received.	

**012308. Acceptance of report**

- Council **resolved** to accept the report and make the payments as listed above.

**012309. Planning:**

- a) Planning applications received: -
  - 1a. Reconsultation of application for 3 dwellings on land off Main Road – amended information. Received and Emailed to Cllrs.
  - b) Planning decisions received: -
    - 1b. 2022/1242/OUT; application for 3 residential dwellings on land off Main Road, Burn - **permission granted**
  - c) Planning updates: - None received.

**012310. Correspondence received since last meeting; (For information only unless stated otherwise)DO THIS!!!**

- a) YLCA – various emails; forwarded to Cllrs

- b) SDC – various emails; forwarded to Cllrs
- c) Community messaging; forwarded to Cllrs
- d) Selby self Storage – increase from 13 February to £526.68 for 2 storage units– emailed to Cllrs; 2 replied accepting the increase. Cllrs discussed and **resolved** agreement
- e) Request to attend the meeting and answer queries re proposed development of field
- f) Clerks & Councils Direct – for distribution to Cllrs
- g) Letter re rural housing enabler – forwarded to Cllrs

**012311. Action taken since last meeting. For information only.**

- a) Declaration of interests form emailed to AR for completion
- b) Precept request emailed to SDC
- c) Letter from Rural Housing Enabler forwarded to Cllrs
- d) Property company re-contacted re field at West Lane/Main Rd – request received to attend PC meeting
- e) Replied to various emails

**012312. Events:**

- 1) Council discussed charity money, on hold since Jan 2021, approx £1,700 and **resolved** to leave a decision as to which NHS charity it should be given until the next meeting.
- 2) Easter event - council **resolved** to discuss at next meeting.
- 3) Forthcoming coronation – council **resolved** to leave until next meeting.
- 4) Annual 'Big Lunch' – council **resolved** to leave until next meeting.
- 5) Burn in Bloom – council **resolved** to leave until next meeting and asked the clerk to check whether Timpsons do engraving.

**012313. ANPR:**

- Still waiting for quote from Acorn.

**012314. Policy reviews**

- Council discuss circulated policies; clerk's contract of employment, job description, records management; **resolved** to accept suggested amendments and policies.

**012315. Proposed Solar Panel farm**

- No further news; Secretary of State to decide.

**012316. Notice Boards.**

- Council discussed the options and **resolved** to accept the cost of replacing all three with re-cycled plastic type wood; also **resolved** that the clerk place an immediate order.

**012317. Councillors Forum:**

- Concern raised re dead pigs at land off West Lane.
- Query whether current allocation of hours worked is enough – clerk to keep record for Feb & March

**012318. Items for the next agenda:**

- Decision re allocation of charity money
- Play/amenity area at West Lane/Main Road development
- Easter/Big Lunch/Coronation events
- Burn in Bloom

- Clerk's hours

**012319. To receive any further comments from public present** – none present

**012320. Date, time and place of next meeting** - Thursday 23<sup>rd</sup> February; 19:00; Burn Chapel schoolroom.

**012322: Closure of meeting** – The meeting closed at 19:45

Signed: *C Phillipson.* Chairman to Burn Parish Council. Date: 23/02/2023

**Action points from meeting**

- Chairman – continue to Liaise re ANPR installation
- Clerk – order notice boards
- Clerk – check with Timpsons re engraving
- Clerk – liaise with HR if any feedback from residents re play/amenity area is received
- Clerk – record time spent on council business during February and March