

BURN PARISH COUNCIL

Chairman: Cllr Mr C Phillipson

Clerk & Finance Officer: Mrs FMA Farman Three Greens, The Green, Gateforth, YO8 9LF
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MINUES OF BURN PARISH COUNCIL MEETING 25.01.2024 STARTING AT 19:00 IN BURN METHODIST CHAPEL SCHOOLROOM

Present: Cllrs C Phillipson; C Pearson; A Houlden; A Phillipson; E Boldan; A Ransome. Clerk – M Farman.
NY Cllr C Lunn; One resident.

012401. Welcome

- i. The Chairman welcomed all present to the meeting.

012402. Comments from residents

- i. Comments sent to the clerk in writing or by email – email from resident concerning non-working street light no. 13 on Main Road. Reported to NY Council by the clerk; resident and Cllrs copied im.
- ii. Comments on agenda items from electors present – resident said she would like to explain the current situation re the website. Chairman suggested bring item 012411 forward for discussion at this point. Cllrs resolved to do this and the resident explained the current situation, proposals for new website hosting, which would cost £10 less per annum than the current arrangement. Council discussed, questioned, Cllr CFP proposed acceptance, seconded by Cllr AR, and council **resolved** unanimously to accept the new arrangement. Plans are for the new website to be up and running August/September. Chairman Thanked SH for all the time and effort she and another resident had put into dealing with the website. SH left the meeting at this point

012403. Apologies

- Council received and reasons for absence from Cllr JB and **resolved** to accept the reasons given.

012404. Minutes of 30th November meeting

- Council **resolved** to accept the minutes of 30th November as an accurate record.
- The Chairman signed the accepted minutes.

012405. Reports: Council to receive reports from:

- i. Chairman – no report
- ii. NY Councillor – The new unitary authority has already made some 46 million pounds from changes made since its inception; due in some part to having fewer cllrs and managers.
NY will be receiving in the region of 6.2% from the Government's £6million grant scheme.
The green bin charge will be £42.50 from 1st April; query whether per year or season
Council tax is to rise by 4.99%; still not enough to cover non-statutory requirements such as leisure centres, libraries etc.
- iii. Other Officers – no reports
- iv. Police – Neighbourhood Alert messages and monthly report forwarded to Cllrs
- v. Any other representatives not covered on the agenda – Brayton Joint Burial Authority:-

Cllr AH reported that Brayton Burial Authority will be increasing its precept for the coming financial year. Burn has 367 electors and the increased proposals are: £283.20 or £297.04 or £300.08. Cllrs **agreed** that any of the three amounts are acceptable. The burial precept has remained the same, £282.59, for the past two years. Cllr AH also reminded members that Burn should have two representatives. Cllr AR offered to support Cllr AH as and when work permitted.

012406. RFO to report on closing balances, payments made and to be made and payments received

a) Current balances:

- i. £17,455.43– Community Account balance as at 11th January statement no. 112

b) Payments made from 12th December 2023 to 11th January 2024

	Cheque No.
1. £552.68 – Storage team. VAT £86.34; actual cost £468.34	DD
2. £804.00 – Acorn Lighting – ANPR fitting etc. VAT £134.00; actual cost £670.00	100398
3. £868.10 – ANPR payment transfer. VAT 114.83; actual cost £753.27	BP
4. £394.93 – Clerking; December plus home/office allowance	100399
5. £276.80 – HMRC – clerk’s PAYE	100400
6. £ 15.00 – HSBC usage charges	DR
7. £ 35.00 – ICO registration	DD

c) Payments to be made from 12 January

1. £552.68 – Storage units x 2. VAT £86.34; actual cost £468.34	DD
2. £394.93 – Clerking; January plus home/office allowance	100502
3. £363.60 – Lighting & Signs – removal of Christmas lights. VAT £60.60; actual cost £303.00	100503

d) Payments requests received for payment at PC meeting – none received at meeting

e) Payments received - £868.10 – returned ANPR cheque

f) Payments received after agenda distribution

1. £179.79 – Gear4music – PA system. VAT £30.00; actual cost £140.99.	100502
2. £301.79 – Machine Mart – generator. VAT £50.30; actual cost £251.49.	100503

012407. Acceptance of report

- Council **resolved** to accept the report and make the payments as listed above.

012408. Planning

a) Planning applications received: -

- i] ZG2023/1253/HPA; application for erection of part single, part double storey front and side extension at 2 The Cottages, West Lane. Council discussed and **resolved** to make no comments.
- ii] ZG2023/0484/REM; reserved matters application (including appearance, landscaping, layout and scale) following the approval of planning application 2022/1242/OUT for 3 No. dwellings with access from Doncaster Road. Council discussed and **resolved** to make no comments

b) Planning decisions received: - none received

c) Planning updates: - None received

012409. Correspondence received since last meeting; (For information only unless stated otherwise)

- a) NYC – various emails – all forwarded to Cllrs.
- b) Community messaging; forwarded to Cllrs
- c) Selby Self Storage – info re payments and invoices.
- d) Clerks and Councils Direct – for Cllrs.
- e) Christmas card from Weedfree
- f) Email of thanks from Keir Mather, MP, re his Christmas visit
- g) Monthly update from police re local happenings – forwarded to Cllrs

012410. Action taken since last meeting. *For information only unless otherwise stated.*

- a) Replied to various emails
- b) Reported 15 phishing scams to report.phishing@gov.uk
- c) Completed and posted £2,253.18 VAT refund request form for the period 23/03/2023 to 31/12/2023.
- d) Sent off precept request
- e) Dealt, along with vice-chairman, with money transfer to CCC4business re ANPR payment
- f) Contacted Blachere illuminations re catalogue and costs
- g) Paid Acorn Lighting for completing installation of ANPR system

012411. Website update

- See 012402. ii. For discussion and resolution.

012412. Christmas Lights

- Council discussed information received re possibility of hiring or buying new lights and **resolved** that Cllrs AR and AP seek more information for resolution at the next meeting.

012413. Councillors Forum: to take and note any points from councillors

- Concern expressed about several trees in need of inspection and attention. Chairman to send details to the clerk.

012414. Items for the next agenda: Christmas lights; attendance at meetings

012315. To receive any further comments from public present.

- No public present.

012416. Date, time and place of next meeting –

- Thursday 29th February 2024; starting at 19:00 in the chapel schoolroom

012417: Closure of meeting

- The meeting closed at 20:20.

Signed: *C Phillipson* Chairman; Burn Parish Council. Date: 29/02/2024

Action points from the meeting

- Chairman – send clerk details of trees in need of attention
- Cllr AR – check details and costs of Christmas lighting for report to next meeting
- Cllr AP – Check costs of Christmas lighting and prepare report for next meeting
- Clerk – contact Taperell re trees
- Clerk – contact Brayton Burial Authority re Cllr AR
- Clerk – follow up request re non-working street light no. 13
- Clerk – deal with emails etc.