

BURN PARISH COUNCIL

Chairman: Cllr C Phillipson

Clerk & Finance Officer: Mrs FMA Farman Three Greens, The Green, Gateforth, YO8 9LF
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MINUTES OF BURN PARISH COUNCIL ORDINARY MEETING HELD ON 28 JANUARY 2016; 19:00 IN BURN METHODIST CHAPEL ROOM

Present: Cllrs C Phillipson; P Storr; E Boldan; D Green; A Phillipson; B Phillipson; D Stephenson. Clerk-M Farman

011601. Welcome:

- The chairman welcomed all present to the meeting.

011602. Public Forum:

- i. No public present; no comments
- ii. No information received by the clerk from residents prior to the meeting

Start of Council Meeting

011603. Apologies:

- i. Council **resolved** to accept the apology and reasons for absence from Cllr C Pearson

011604. Minutes of 26 November meeting:

- i. Council **resolved** to accept 26 Nov. minutes as a true and accurate record of the meeting.
- ii. The chairman signed the accepted minutes

011605. Reports:

- **Council received reports from:**
 - i.a) Chairman – has had a reply from Speedwatch; the programme is to be launched across the county during this year.
 - b) Vice-chairman – reported on Neighbourhood Plan progress. Council **resolved** that the chairman and vice-chairman meet with councillors from Appleton Roebuck to discuss the way forward and report back to Burn council
 - ii. County Councillor – no report
 - iii. District Councillor – no report
 - iv. Other Officers – no reports
 - vi. Police – newsletter emailed to councillors; Cllr EB reported about problems and threats from poachers. Clerk to write re threats.
 - vii. Any other representatives not covered on the agenda
 - Cllr AP reported on possibility of SDC receiving in the region of £10m from Drax Power Station for business Building
 - Cllr DG reported on burial board precept increase. Council resolved to attend meetings in rotation

011606. RFO's report on closing balances, payments made and payments received

- a) Current balances

- | | | |
|------|--|-----------------|
| i. | £28,878.17 – Community Account balance as at 11 January statement number 16 | |
| b) | Payments made since the last meeting | Cheque no. |
| i. | £ 35.00 – ICO registration renewal | 100041 |
| ii. | £ 75.00 – HMRC; Clerk's PAYE | 100042 |
| c) | Payments made at this meeting | |
| i. | £ 113.00 – Clerking; includes £13 for use of home as office (Dec) | 100043 |
| ii. | £ 113.00 – Clerking; includes £13 for use of home as office (Jan) | 100044 |
| iii. | £ 384.00 – Laptop & printer; (VAT £64; actual cost £320) | 100045 & 100047 |
| iv. | £1919.25 – Christmas lights – renewal, erection, removal. | 100046 |
| d) | Payments received | |
| i. | £ 150.00 – Christmas lights donations | |
| ii. | £ 777.89 – HMRC; VAT refund | |
| iii. | £ 594.50 – YLCA; payment for equipment to meet Transparency Fund requirements | |
| iii. | £ 50.00 – Christmas light donation | |
| e) | Council discussed and resolved ask Mrs A Thomas to carry out the internal audit for 2015-16 | |

011607. Council **resolved** to accept the report and payments as listed above

011608. Planning

- a) Planning applications received:
 - i. Council discussed application for Oak Tree House, Henwick Hall Lane and **agreed** comments
 - ii. Council discussed Medvance application and **agreed** comments
- b) Planning decisions:
 - i. 2015/1243/HPA; (8/21/96B/PA). Erection of single storey side extension to form additional living accommodation at Simsko, Henwick Hall Lane, Burn – Permission granted subject to following conditions:
 - 02. use of matching materials;
 - 03. extension only to be occupied in connection with and ancillary to Simsko; shall not at any time be occupied as an independent dwelling or separated from the ownership or curtilage of the main dwelling
 - 04. development shall be implemented in accordance with flood mitigation measures outlined in Flood Risk Assessment received by SDC on 5th January 2016
 - 05. development to be carried out in accordance with submitted plans/drawings
 - ii. Planning updates: - Anchor car wash café – SDC issued order to cease operating as a café

011609. Correspondence received since last meeting; (For information only unless stated otherwise)

- a) Clerks and Councils Direct – magazine for circulation
- b) Police newsletter – email forwarded to cllrs
- c) ICO Certificate of Registration; valid from 9 January 2016 to 9 January 2017
- d) Pensions information – emailed to councillors; hard copy available
- e) YLCA – notification of 4.9% increase in subscriptions for 2016/2017
- f) YLCA – notification of Selby Branch Meeting; Weds 10 Feb, 19:00, Selby Town Hall
- g) SLCC – notification and invitation to attend training day on 19 March at Helmsley Sports Centre
- h) Poster from Nigel Adams, MP, giving contact details

011610. Action taken since last meeting. For information only.

- a) Request for 2016/17 precept submitted
- b) Sympathy card sent re DA
- c) Info emailed to councillors

011611. Portable floodlight:

- Council discussed the use and purchase of portable floodlights and **resolved** that the chairman seeks prices and reports back to council

011612. Speedwatch:

- Dealt with at 011605 i.a).

011613. Garden competition:

- To be judged on 3rd Weds in July. **Resolved** that the clerk contacts possible judge.

016514. Big Lunch and HM Queen's 90th birthday:

- Date agreed as Sunday 12 June. Arrangements are in hand; **resolved** that Cllr PS deals with road issues

011615. Neighbourhood Plan:

- Dealt with at 011605 i. b)

011616. Pedestrian crossing and road traffic issues:

- Updates received from Cllr PS. Council **resolved** that Cllr PS continues to deal with this matter

011617. Councillors' Forum:

- No points of community interest raised

011618. Items for the next agenda:

- Big Lunch & HMQ's birthday
- Neighbourhood Plan
- Speed and pedestrian crossing issues
- Audit information

011619. Further comments from public present. No comments; no public present

011620. Date, time and place of next meeting

- Thursday 25 February; 19:00; Burn Chapel schoolroom

011621. Closure of meeting – the meeting closed at 20:50

Signed



Chairman.

Date 25 February 2016

Action points from the meeting

- Chairman & Vice-chairman – meet with Appleton Roebuck and report back to council
- Chairman – seek prices of portable floodlights and report back to council
- Vice-chairman – deal with road issues and report back to council
- Clerk – write to police re threatening behaviour
- Clerk – contact possible internal auditor

- Clerk – contact possible judge for garden competition and report back to council
- Clerk – write and thank traffic control team