

BURN PARISH COUNCIL

Chairman: Cllr Mr C Phillipson

Clerk & Finance Officer: Mrs FMA Farman Three Greens, The Green, Gateforth, YO8 9LF
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MINUTES OF BURN PARISH COUNCIL'S MEETING HELD ON 23.02.2023 STARTING AT 19:00 IN BURN METHODIST CHAPEL SCHOOLROOM

Present: Cllrs C Phillipson; C Pearson; A Houlden; A Phillipson; E Boldan; D Green; A Ransome. Clerk – M Farman.
NYCC Cllr C Lunn. C Nicholson (R Richards Co.). 9 member of the public.

022301. Welcome

- i. The chairman welcomed all present to the meeting and reminded members of protocol re declaration of interests in any agenda item.
- ii. Cllr C Pearson, vice-chairman, asked for a minutes' silence in memory of long serving past Cllr B Phillipson
- iii. **Agenda item 022314** – proposed play/amenity area – was brought forward to enable residents and cllrs to discuss with C Nicholson, Managing Director of R Richards Co, any queries or issues they have with the proposed play/amenity area.

MoP 1 – expressed concern over possible noise and lack of privacy because the proposed area ran along the boundary of the resident's back garden.

C N – explained that whilst permission had been given for the development of three dwellings the proposed play/amenity area forms part of the reserved matters and, when these come up for approval, residents will be able to send comments in to the planning authority. The current hedge bordering the area is to be kept with a new hedge, set back from the boundary, to be planted. The current trees are to be kept. Residents were reminded that the exact position of the proposed lay/amenity area had not yet been decided. This is still open to suggestions.

MoP 2 – asked if the proposed area was on the original plans.

C N – no. SDC asked for an open space to be provided.

MoP 3 – queried the ownership and maintenance of the proposed play/amenity area.

C N – The area has been offered to the parish council as a gift. If accepted, the PC will be responsible for the maintenance of the area including equipment, grass, trees and hedges. If the PC does not accept the offer responsibility will fall on the three dwellings that will need to form a management committee. Roberts Co involvement sops when the site is sold and handed over to a developer.

Cllr AP – in reply to general talk about the previous play area at Barff View, explained that this area was in the ownership of SDC not the parish council.

MoP 4 – asked whether dogs would be allowed on the proposed area.

C N – the position re dogs will be dealt with under reserved matters.

Chairman – explained the Parish Council's position re the possibility of the gift of a small piece of land

Cllr AR – this is not a large area of land, so there will not be much equipment and space for a quiet area is needed

Cllr AP – residents will be able to check developments on the planning portal

C N – the area will be fully fenced with all the necessary safety features included

General discussion re the danger of the A19 followed – no conclusion.

MoP 5 – commented on current problems with the hedge over-growing on to the footway.

Chairman – this would be dealt with by the PC if it accepted the gift and took over the proposed area

C N – following discussion about the trees; explained maintenance of the trees would be dealt with under reserved matters and the PC could put forward ideas of how to deal with them

MoP 1 – explained that the trees belong to a local farmer.

Chairman – the PC would ask a tree surgeon to assess what is needed to make the trees safe

NYCC Cllr C L – stressed the need for residents to put forward individual comments. The PC only counts as one voice!

C N – the sale will, hopefully, be completed within the next 6 weeks and development is not likely to start until 6 months later.

CN left the meeting at 19:45 after being thanked by the chairman for attending and her input.

Six residents also left at this time after being thanked by the chairman for attending and putting their queries forward.

022302. Comments from residents

- i. Comments sent to the clerk in writing or by email – email from MoP 1, dealt with in above item.
- ii. Comments on agenda items from electors present –
- iii. MoP 6 - concern expressed re speed of traffic along West lane and weight and speed of traffic on Main Road (A19).

NYCC Cllr C L - West Lane – residents must report all instances to the police with, if possible, a registration number and get an incident number.

NYCC Cllr C L – Main Road – Burn needs a by-pas but, unfortunately, the proposed new village development is within flood zone 3 so no development and no by-pass.

Chairman – explained the purchase of an ANPR camera system which will have all necessary signage.

MoP 7 – asked when the traffic survey was done. Chairman – during Covid lockdown.

022303. Apologies

- All members present except for Cllr JB who has been granted leave of absence.

022304. Minutes of 26th January meeting

- Council **resolved** to accept the minutes of 26th January as an accurate record. Proposed by Cllr CFP and seconded by Cllr AR
- The chairman signed the accepted minutes.

022305. Reports:

- i. Chairman – discussion re siting of ANPR system
- ii. County Councillor – charge to be made for green waste collection; council tax to be increased; SDC offices to remain; new constitution and budget to be discussed, agreed and put in place.
- iii. District Councillor – nothing to report
- iv. Other Officers – no reports
- vi. Police – Neighbourhood Alert messages forwarded to Cllrs
- vii. Any other representatives not covered on the agenda – no reports

022306. RFO's report on closing balances, payments made and to be made and payments received

a) Current balances:

- i. £ 23,551.45– Community Account balance as at 11/02/2023 statement no. 101

b) Payments made since 26h January:

Cheque number

1a. £505.58 – Selby Self Storage. VAT - £78.48.; actual cost £427.10	DD
1. £271.21 – HMRC – clerk's PAYE	100357
2. £ 11.00 – HSBC Usage charges	DR

3. £ 62.97 – Paper (2 packs); printer cartridges x 2 100358
b) Payments to be made:
1. £387.69 – Clerking and working from home allowance – February 100359
c) Payments requests received after agenda preparation – none received at meeting
d) Payments received - None received at meeting

022307. Acceptance of report

- Council **resolved** to accept the report and make the payments as listed above.

022308. Planning:

- a) Planning applications received: - none received
- b) Planning decisions received: - none received
- c) Planning updates: - none received

022309. Correspondence received since last meeting; (For information only unless stated otherwise)

- a) PFCC – various emails; forwarded to Cllrs
- b) SDC – various emails; forwarded to Cllrs
- c) Community messaging; forwarded to Cllrs
- d) Selby Self Storage – payment, DD, to be taken on 13 February for storage units– Forwarded to Cllrs
- e) Suggestion from Brayton PC for liaison over items such as planning when SDC ceases to exist – forwarded to Cllrs - discussed and **resolved** not to liaise as a group of councils.
- f) Precept confirmation received

022310. Action taken since last meeting. For information only.

- a) PAYE payment made to HMRC
- b) Letter from Rural Housing Enabler forwarded to Cllrs
- c) Contacted Timpson’s re engraving
- d) Replied to various emails
- e) New boards ordered. Discussed and **resolved** for boards to be delivered to the chairman’s address. Installation to be agreed when boards are delivered.

022311. Events:

- 1) Charity money, on hold since Jan 2021, approx £1,700 discussed. Council **resolved** to donate it to the ‘Health care Workers Foundation’. Clerk to inform SH.
- 2) Easter event – discussed and **resolved** to send out booklets; SH and AP to liaise.
- 3) Coronation and Big Lunch – discussed and **resolved** to combine the two events, possibly limit numbers, possibly make a small charge; event group to liaise with the Wheatsheaf.
- 4) Burn in Bloom – discussed and **resolved** to continue this year. Cllr AR to draft a set of criteria, which will involve children, and trial this year. Date and judge/s to be decided.

022312. ANPR: - Lamp post number 18 has been agreed as suitable for the ANPR system. **Resolved** to leave in the Chairman’s hands.

022313. Policy reviews

- Clerk’s contract of employment, job description, records management – discussed and agreed at Jan meeting.

022314. Proposed play/amenity area.

- Dealt with at start of meeting between items 0222301 and 0222302.

- Council **resolved** to accept the gift of the play/amenity area land

022315. Internal Audit.

- 1) Council discussed previously emailed audit plan, made no amendments and **resolved** acceptance.
- 2) Council discussed and **resolved** to ask Mr A Wray to carry out this year's internal audit

022316. Councillors Forum: - no points made by councillors

022317. Items for the next agenda: none suggested; clerk to liaise with chairman and Cllrs.

022318. To receive any further comments from public present.

- Concerns were raised about dead pigs left on private land. Carcasses have been removed. Concern this reflects badly on the community and the PC. Resident thanked for raising the matter.
- The three residents left at 20:15.

022319. Date, time and place of next meeting

- Thursday 30th March; starting at 19:00 in Burn Chapel schoolroom.

022320: Closure of meeting

- The meeting closed at 20:18

Signed *C. Phillipson* Chairman to Burn Parish Council. Date: 30th March 2023

Action points from the meeting

- Chairman – continue with ANPR installation
- Cllr AP – liaise with SH and events group about Easter celebrations
- Cllr AP – liaise with SH, events group and the Wheatsheaf about the Coronation celebration and Big Lunch
- Clerk – inform SH of NHS charity chosen
- Clerk – contact AW re internal audit
- Clerk – try to find local engraver
- Clerk – confirm delivery place for notice boards
- Clerk – contact R Roberts re council's acceptance of gift of land.