

BURN PARISH COUNCIL

Chairman: Cllr Mr C Phillipson

Clerk & Finance Officer: Mrs FMA Farman Three Greens, The Green, Gateforth, YO8 9LF
burnparishcouncil@outlook.com Tel. 01757 228 325

MINUTES OF BURN PARISH COUNCIL'S MEETING HELD ON 28th FEBRUARY 2019 AT 19:00 IN BURN METHODIST CHAPEL SCHOOLROOM

Present: Cllrs C Phillipson; P Storr; B Phillipson; E Boldan; J Benaddi; D Green; C Pearson (also SDC & NYCC Cllr)
Clerk – M Farman
All present signed the attendance book

021901. Welcome

- i. The chairman welcomed Cllrs to the meeting

021902. Public Forum

- i. Comments on agenda items and matters of community interest/concern from residents present at the meeting – no public present.
- ii. Written comments sent or emailed to the clerk prior to the meeting – none received.

021903. Apologies

- Council received apologies and reasons for absence from Cllr A Phillipson and **resolved** to accept the reasons given.

021904. Minutes of 11 December meeting

- Council **resolved** to accept the minutes of 11 December as an accurate record of the meeting.

021905. Signing of minutes

- The chairman **signed** the accepted minutes.

021907. Reports

1. Chairman's report – nothing to report since the last meeting
2. County Councillor's report – NYCC council tax to rise by 5%
3. Ward Councillor's report – SDC council tax to increase by £3 for Band D properties; SDC to go ahead with 2nd tranche of building social housing at Barff View
4. Police – emails from Community messaging re scams and burglaries forwarded to Cllrs
5. Any other representatives – clerk re conference; burial board etc.
 - Burial Board – currently resolving problems with grass cutting
 - Clerk re SLCC Conference – reported on question and answer session with ICO Officers re GDPR; planning decisions between meetings and action plan for 'Tower Bridge' (Funeral of HMQ)

021907. RFO's report on closing balances, payments to be made and payments received

a) Current balances

- i. £35,661.01 – Community Account Balance as at 11 February statement no. 53 (includes £33,481.03, leaving £2,179.98 of precept)

b) Payments made since last meeting:

	Cheque no.
1. £675.00 – Notice board repairs and renovations	100166
2. £342.34 – Clerking – January	100167
3. £110.99 – Book – 'local Council Administration'	100168
4. £169.00 – Selby Self Storage. VAT £28.27; actual cost £140.83	Monthly Standing Order

c) Payment requests received

- i. £464.00 – SLCC Practitioners' Conference. VAT £40.00; actual cost £424.00 100169
- ii. £342.54 – Clerking – February 100170

d) Payments requests received after agenda distribution

- i. £11.98 – Purchase of 2 x storage boxes. VAT £2.00; actual cost £9.98 100171

e) Payments received: none received at agenda preparation

021908. Acceptance of report

- Council **resolved** to accept the report and make the payments as listed above.

021909. Internal Auditor

- 1. Council discussed and **resolved** to ask Mrs A Thomas to carry out the internal audit for the year ending 31.03.2018

021910 Planning

- a) Planning applications received: - Council discussed proposal for a new dwelling at Burn Court and **agreed** it had no objections to the proposal
- b) Planning decisions received: - none received

021911. Disused building at West Lane

- Council discussed the current situation and **resolved** it could not take any action.

021912. Airfield

- Council discussed the request to hold a Mintex car rally at the perimeter of the airfield and **resolved** that the clerk contacts SDC expressing its concern.

021913. Fly Tipping

- Council received information about areas blighted by fly tipping, discussed and **resolved** that residents should be informed of need to take photos and report on SDC website immediately if tipping is on public land.

021914. Waste/dog bins.

- Council discussed costs and **resolved** which type of bin to purchase; also **resolved** to check sites as to whether 2 or 3 are needed and to draw plan for clerk. Clerk to contact SDC re viability of sites for access of refuse collection vehicles and the order bins.

021915. Correspondence received since last meeting; (For information only unless stated otherwise)

- a) Community Messaging – emails forwarded to Cllrs
- b) SDC – various emails forwarded to Cllrs, including SDC Chairman's concert
- c) YLCA – various emails forwarded to Cllrs

- d) Clerks and Councils Direct – for circulation
- e) Email from P&CC re policing needs – clerk to contact and invite to March meeting

021916. Action taken by the clerk since the last meeting. For information only.

- a) Standing Order for payment to Selby Self Storage set up
- b) Precept request sent to SDC
- c) Owner of field at West Lane re-contacted
- d) 'Local Councils Administration' book ordered
- e) Date for starting to deal with notice-boards obtained

021917. a) Councillors Forum:

- Cracked drain reported at West Lane opposite Hollins farm – to report through the parish portal
- Tipping on private land reported – responsibility of landowner to remove
- The wall on the corner has been rebuilt; the houses are still unoccupied
- Speeding at West Lane, particularly late at night, is still a problem

b) Items for the next agenda:

- Collation of election forms

021918. Further comments from public present – none present

021919. Date, time and place of next meeting

- Thursday 21st March 2019 at 19:00 in the Schoolroom.

021920. Closure of meeting

- The meeting closed at 20:25

Signed *Chris Phillipson* Chairman, Burn Parish Council. Date: 21 March 2019

Action points from the meeting

- Chairman – do plan of dog bin sites and send to the clerk
- Vice-chairman – contact land owner re tipping
- Vice-chairman - check safety regulations re proposed Mintex rally
- Cllr BP – report cracked drains
- Clerk – submit planning comments
- Clerk – email Cllrs re details for reporting speeding etc
- Clerk – check viability of dog bin sites and order bins
- Clerk – invite P&CC representative to next meeting
- Clerk – contact possible internal auditor
- Clerk – contact SDC re proposed Mintex rally