

## BURN PARISH COUNCIL

Chairman: Cllr Mr C Phillipson

Clerk & Finance Officer: Mrs FMA Farman. Three Greens, The Green, Gateforth, YO8 9LF  
[burnparishcouncil@outlook.com](mailto:burnparishcouncil@outlook.com) Tel. 01757 228 325

Minutes of Burn Parish Council meeting held on Thursday 23<sup>rd</sup> August 2018 at 19:00 in Burn Chapel Schoolroom

**Present:** Cllrs. C Phillipson; A Phillipson; B Phillipson; E Boldan; D Green. Clerk – M Farman  
All present signed the attendance book.

### 081801. Welcome

- i. The chairman welcomed all present to the meeting

### 081802. Public Forum

- i. Comments on agenda items and matters of community interest/concern from residents present at the meeting – no residents present.
- ii. Written comments sent or emailed to the clerk prior to the meeting – query re Neighbourhood Watch signs; clerk to explain current position to resident.

### 081803. Apologies

- Apologies and reasons for absence were received from Cllrs P Storr, D Stephenson & C Pearson. Council considered and **resolved** to accept the reasons given. Council also **resolved** to enquire whether Cllr DS wished to continue as a councillor.

### 081804. Minutes of 26 July meeting

- Council **resolved** to accept the minutes of 26 July as an accurate record of the meeting.

### 081805. Signing of minutes

- The chairman signed the accepted minutes.

### 081806. Reports:

- i. Chairman – report re progress on NHW signs
- ii. County Councillor – no report
- iii. District Councillor – no report
- iv. Other Officers – no reports
- vi. Police – Community Messaging information re neighbourhood policing – emailed to Councillors; included ATM theft from TESCO at Brayton and heating oil theft from property in Gateforth
- vii. Any other representatives not covered on the agenda – no report

### 081807. RFO's report on closing balances, payments to be made and payments received

#### a) Current balances

- i. £37,328.26 – Community Account Balance as at 11 Aug statement no. 47

#### b) Payments made since last meeting:

Cheque no.

- i. None made
- c) Payments made as per agenda
  - i. £ 28.50 – Burn in Bloom engraving 100143
  - ii. £342.54 – Clerking – August 100144
- d) Payments requests received after agenda preparation
  - i. £151.00 – Room rent 100145
  - ii. £ 52.82 – Nuts & bolts etc for marquee 100146
- e) Payments received:
  - i) None received

The chairman gave quotes for trailer storage. Council **accepted** the quote from a local firm at £1,622.40 (excl. VAT) per annum

**081808** Council **resolved** to accept the report and make the payments as listed above.

**081809 Planning**

- a) Planning applications received: - none received
- b) Planning decisions received:- radio mast at West Lane – this is permitted development; no application necessary
- c) Planning updates: - none received

**081810 Correspondence received since last meeting; (For information only unless stated otherwise)**

- a) Community Messaging – emails forwarded to Cllrs
- b) SDC – various emails forwarded to Cllrs
- c) YLCA – various emails re fracking and training; forwarded to Cllrs
- d) Health and Social Care questionnaire
- e) Request from Barlby Town Council about police presence in rural areas
- f) YLCA – warning re precept referenda

**081811 Action taken since last meeting. For information only unless stated otherwise.**

- a) Field owner contacted re weeds – currently left to encourage insect life. Clerk to contact CS re cutting the hedge
- b) Current policies emailed to Cllrs for consideration before the meeting
- c) 578 memorial – reply emailed to councillors; waiting for response from the committee
- d) Seat at West Lane junction with A19 – needs replacing. Council **agreed** to spend up to £1,000.00
- e) Highways – no report

**081812 Policies**

- Council reviewed Risk Assessment (general; financial; clerk working from home) and Audit Policies/ Procedures and **resolved** to accept them.

**081813 Village Fire Hydrants**

- Not working efficiently because of low water pressure – currently being dealt with

**081814 Field rent**

- Chairman reported that negotiations are currently on-going.

**081815 Burn in Bloom**

- Cllr BP reported that both the event and the walk round the gardens afterwards went very well. Council

thanked Cllr BP for organising a successful event.

**081816 a) Councillors Forum:** to take and note any points from councillors - no decisions can be taken on any points raised here

- Concern expressed about increased fly tipping at the canal bank between the Anchor Inn and Burton Bridge. This has been reported.
- Concern about the amount of straw being deposited in the roadside gutters – SDC to be informed.
- Problems with trees overhanging the road at West Lane – Highways to be informed.

**b) Items for the next agenda:**

- Fire hydrants
- Field rent
- Seat

**081817 Further comments from public present** – none present

**081818 Date, time and place of next meeting**

- Thursday **20<sup>th</sup> September**; 19:00; Burn Chapel schoolroom.
- The next two meetings are to be held on Thursday 1<sup>st</sup> November and Thursday 22<sup>nd</sup> November.

**081819 Closure of meeting**

- The meeting closed at 20:10

Signed: *C Phillipson*. Chairman. Date: 20<sup>th</sup> September 2018

**Action points from the meeting.**

- Chairman – confirm seat replacement
- Chairman & Vice-chairman – continue with field rent
- Vice-chairman – continue negotiations with Highways
- All Cllrs – continue sourcing NHW sign sites
- Clerk – email Cllr DS
- Clerk – contact trailer storage firm
- Clerk – contact CS re hedge cutting
- Clerk – contact SDC re straw in gutters
- Clerk – contact Highways re overhanging trees