

## BURN PARISH COUNCIL

Chairman: Cllr Mr C Phillipson

Clerk & Finance Officer: Mrs FMA Farman Three Greens, The Green, Gateforth, YO8 9LF  
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### MINUTES OF BURN PARISH COUNCIL ORDINARY MEETING HELD ON 28<sup>th</sup> APRIL 2016; 19:00 IN BURN METHODIST CHAPEL ROOM

**Present:** Cllrs C Phillipson; E Boldan; D Green; A Phillipson; B Phillipson; C Pearson; D Stephenson.  
Clerk – M Farman. SDC Housing Development Manager – S Rawling.

#### 041601. Welcome:

- The chairman welcomed all present to the meeting.

#### 041602. Public Forum:

- Comments on agenda items or raising of matters of community interest or concern – no public present
- Information received from residents – thanks from grateful residents re trimming of lime trees read out

#### Start of Council Meeting

#### 041603. Apologies:

- Apologies and reasons for absence received from Cllr Storr. Council considered and **resolved** to accept the reasons given.

#### 041604. Minutes of 31 March meeting:

- Council **resolved** to accept the amended 31 March minutes as a true and accurate record.
- The chairman signed the accepted minutes
- The chairman proposed that the Housing Development Manager give council an update on the proposed development off Barff View at this point in the meeting. Council **agreed**.

#### SDC Housing Development Manager

- There have been no further representations re the proposed development off Barff View since March's meeting
- Four enquiries re down-sizing have been received
- There are concerns re parking issues and the loss of green space.
- Current plans, to go to the Executive Committee on 2 June, are to build three 2 bedroomed dwellings for family use and two 2 bedroomed bungalows for elderly people.
- The plan is all about meeting local needs by providing homes for local people with a local lettings policy.

#### 041605. Reports

- Chairman
  - Attended and reported on the bestowing of the Freedom of the District to the 'Yorkshire Rows'.
- County Councillor
  - Work on re-surfacing the by-pass from the Brayton/Burn roundabout to the 'Wishing Well' roundabout is due to start early May.

- The second tranche of community fund money has been released. Applications should be submitted as soon as possible; the fund runs from 1 May to 31 July and is for matched funding projects
- iii. District Councillor
  - Confirmed the pleasure it gave SDC to bestow the Freedom of the District on the 'Yorkshire Rows.'
- iv. Other Officers
  - SDC Housing Development Manager – see 041604. lii.
- vi. Police – no report
- vii. Other representatives
  - Burial Board – Cllr DG reported that an increase of £5 per item has been agreed and the budget for cemetery maintenance has also been increased

#### **041606. RFO's report on closing balances, payments to be made and payments received**

- a) Current balances
- i. £26,022.92 – Community Account balance as at 11 April statement number 19
- b) Payments made since the last meeting – none made Cheque no.
- c) Payments to be made at this meeting – as at agenda preparation.
- i. £115.00 – Clerking, April, includes £15 use of home as office 100052
  - ii. £100.00 – Website management for 05.04.16 – 04.04.17 100053
- d) Payments made for requests received after agenda distribution
- i. £ 10.00 – Expenses – printer paper and ink cartridge 100054
  - ii. £240.00 – Tree surgery; VAT £40.00; actual cost £200.00. 100055
- e) Payments received
- £5625.00 – SDC; 1<sup>st</sup> half of precept for 2016-17.
- f) External audit
- i. Council **agreed** answers to governance questions; chairman **signed** the completed Governance Section 1
  - ii. Council **resolved** accuracy of figures on Section 2 of external audit form; **signed** by the chairman

#### **041607. Acceptance of report**

- i. Council discussed and agreed rationale for high carry forward and **resolved** to accept report and make the payments as listed above.
- ii. Cllr CP raised insurance provision; council discussed and **resolved** to accept a 5 year offer. Clerk to email cllrs with assets as detailed on insurance document

#### **041608. Planning**

- a) Planning applications received:
- i. Council discussed amended plans for 'Auwil', Burn Lane and **agreed** to make no comments
  - ii. Council discussed re-submitted plans for a live/work one bedroomed dwelling at Seven Acres Stables, Common Lane; agreed to reiterate it being a green field site and that a condition should be that the dwelling remains a one bedroomed dwelling tied to the current business.
- b) Planning decisions: -
- i. Greenhaven, Main Road; permission granted for extensions to side and rear of existing bungalow
  - ii. White Rose Carbon Capture and Storage Project; development consent refused by Secretary of State.
- c) Planning updates: - None received

#### **041609. Correspondence received since last meeting; (For information only unless stated otherwise)**

- a) Involved – AVS newsletter for circulation
- b) White Rose update – emailed to cllrs; hard copy available at the meeting
- c) Tour de Yorkshire – information re road closures

**041610. Action taken since last meeting. For information only.**

- a) Planning comments written and submitted
- b) Copy of comments re appeal APP/N2739/W15/3132204 sent to applicants
- c) Highways contacted re sunken drains and road surfaces
- d) Highways contacted re overhanging tree

**041611. Portable floodlight:**

- No further information available; **resolved** to put on next agenda.

**041612. Pedestrian crossing and road traffic issues, including Gloucestershire scheme:**

- **Resolved** that the chairman resends the received information and the item is put on the next agenda.

**041613. Bypass repairs**

- No discussion; satisfactory information received from Highways before the meeting.

**046514. Big Lunch and HM Queen's 90<sup>th</sup> birthday:**

- The date is fixed as Sunday 12 June; entertainment and birthday cake are planned.

**041615. Neighbourhood Plan:**

- **Resolved**, in the absence of the vice-chairman, to put on the next agenda

**041616. Councillors' Forum:**

- Cllr BP – the nettles at the verge by the field at the junction of West Lane and Main Road need treating
- Cllr DG – the bench at the above junction needs stabilising
- Cllr AP – queried the position re rent for the land at Common Lane – to put on next agenda
- Cllr AP – suggestion re possibility of having a fund raising Q&A session with the 'Yorkshire Rows'
- Cllr DG – offered to plant surplus bluebells and primroses around village green trees - accepted

**041617. Items for the next agenda:**

- Floodlight; pedestrian crossing; neighbourhood plan

**041618. Further comments from public present – none present**

**041619. Date, time and place of next meeting – APM 19:00; ACM 19:30**

**041620. Closure of meeting – the meeting closed at 20:25**

Signed:



. Chairman.

Date: 28<sup>th</sup> April 2016.

**Action points from the meeting.**

- Cllr BP – contact grounds maintenance re nettles etc
- Clerk – write and submit planning comments
- Clerk – contact Highways re overhanging tree
- Clerk – contact highways re sunken grates and ruts in road
- Clerk – contact insurance company and update assets