

## BURN PARISH COUNCIL

Chairman: Cllr Mr C Phillipson

Clerk & Finance Officer: Mrs FMA Farman Three Greens, The Green, Gateforth, YO8 9LF  
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### MINUTES OF BURN PARISH COUNCIL ORDINARY MEETING HELD ON THURSDAY 30.04.15 AT 19:00 IN BURN METHODIST CHAPEL SCHOOL ROOM

**Present:** Cllrs C Phillipson; D Bellamy; S Hearld; W Hearld; A Phillipson; B Phillipson; P Storr  
(19:20). Clerk – M Farman. SDC Cllr C Lunn; NYCC Cllr C Pearson. One elector

#### 041501. Welcome:

- The chairman welcomed everyone present to the meeting.

#### 041502. Public Forum:

- Comments on agenda items from electors present at the meeting; none made
- Written comments from electors, email or hard copy: none received

#### 041503. Apologies:

- Apologies received from Cllr Boldan; council **resolved** to accept the reasons given

#### 041503. Minutes of 26 March meeting:

- Council **resolved** to accept 26 March minutes as an accurate record.
- The chairman signed the accepted minutes of 26 March.

#### 041504. Reports:

- Chairman – no report
- County Councillor – reminder about the Tour de Yorkshire's second day start in Selby
- District Councillor – free buses are available, on request, for transport into Selby for the TDY
- Police – no report
- Any other representatives – no reports

#### 041505. RFO's report on closing balances, payments to be made and any payments received

##### a) Current balances

- £22,961.37 – Community Account balance as at 11 April 2015. This includes £5,000.62 paid in by Barclays on 01.04.15 from the closed savings account.
- Council **resolved** to leave the decision about opening a savings account until after the installation of the new council.

##### b) Payments made - none made since last meeting

##### c) Payments made at this meeting

- £113.00 – Clerking; includes pay rise and £13 for use of home as office
- £117.00 – Payroll services – not to be paid; see f) iv below.

Cheque no.  
100017

- d) Payments received
- i. £5,000.62 – see a) i. above
  - ii. £5,474.00 – 1<sup>st</sup> half of precept. Includes £280.23 support grant.
- e) Payments requests received since agenda preparation: Cheque no.  
100018
- i. £266.99 – Insurance; 3<sup>rd</sup> payment of 3 year agreement
- f) Acceptance of report – council **resolved**: -
- i. to make the payment listed at c) i.
  - ii. to make the payment received since the agenda preparation at e) i.
  - iii. to accept the report
  - iv. Clerk explained that Burn Parish Council had won a raffle, organised by Autela, for three years free payroll services. Council **resolved** to send a letter of thanks to Autela.
- g) External audit form – Council receive completed section 1; checked and agreed accuracy; signed by chairman

**041506. Planning**

- a) Planning applications received: - Council discussed and **agreed** comments on application re stables.
- b) Planning decisions received: - permission refused for retrospective change of use of land in car park to site a café serving hot and cold food to eat in and take away at the Anchor Inn.
- c) Update on any current planning issues:
  - i. Council was pleased to see that the car wash exit has been changed.
  - ii. Council noted that the café is still operating and, after much discussion, **resolved** to contact enforcement
  - iii. Council noted information from Planning Inspectorate and resolved to reiterate concerns over the increased traffic volume, the current state of the road and damage caused to drainage grates by HGVs

**041507. Correspondence received since last meeting; (For information only unless stated otherwise)**

- a) Involved – AVS newsletter for information and circulation
- b) Highways – information re by-pass resurfacing
- c) SDC – composition of parish council from 11.05.2015
- d) YLCA – Service Agreement with members; copy given to chairman
- e) Garden competition – discussed possible date and **resolved**, if possible, the 21<sup>st</sup> June

**041508. Action taken since last meeting. For information only.**

- a) SDC – emailed re possible use of website; no reply at agenda preparation
- b) Planning comments submitted
- c) Documents for website publication – advice sought; response received – to hold for the time being
- d) Highways contacted re sunken grates

**041509. Tables:**

- **Resolved** to order tables

**041510. Memorial illumination:**

- Suitable lighting arrangement is being sourced

**041510. Councillors Forum:**

- The notice board is in need of repair/refurbishment
- The 'Big Lunch' is to take place on 7<sup>th</sup> June
- Potholes have been patched and gullies have been sucked

**041511. Items for the next agenda:** Notice board

**041512. Further comments on the meeting from electors present.**

- No further comments

**041513. To confirm date, time and place of next meeting**

- Annual Parish Meeting – Thursday 21<sup>st</sup> May 2015, 19:00, Burn Chapel schoolroom.
- Annual meeting of the Parish Council – Thursday 21<sup>st</sup> May 2015, 19:30, Burn Chapel Schoolroom

**041514. Closure of meeting**

- The meeting closed at 20:40



Signed:

Chairman

Date: 21.05.2015

**Action Points from the meeting**

- Cllr Phillipson – order tables
- Cllrs Phillipson and Storr – continue dealing with memorial lights
- Cllrs Hearld and Phillipson – contact possible garden competition judge
- Clerk – write and submit planning comments
- Clerk – source cost of notice boards
- Clerk – send thanks to Autela
- Clerk – complete internal audit and report back to council