

BURN PARISH COUNCIL

Chairman: Cllr Mr C Phillipson

Clerk & Finance Officer: Mrs FMA Farman Three Greens, The Green, Gateforth, YO8 9LF
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MINUTES OF BURN PARISH COUNCIL'S MEETING HELD ON 22.11.2018 AT 19:00 IN BURN METHODIST CHAPEL SCHOOLROOM

Present: Cllrs C Phillipson; P Storr; A Phillipson; B Phillipson; E Boldan; D Green; C Pearson (also
SDC & NYCC) Clerk – M Farman

111821. Welcome

- i. The Chairman welcomed all present to the meeting

111822. Public Forum

- i. Comments on agenda items and matters of community interest/concern from residents present at the meeting – none present.
- ii. Written comments sent or emailed to the clerk prior to the meeting – none received.

111823. Apologies

- Apologies and reasons for absence were received from Cllr JB; council **resolved** to accept the reason given

111824. Minutes of 01 November meeting

- Council **resolved** to accept the minutes of 01 November as an accurate record of the meeting.

111825. Signing of minutes

- The Chairman signed the accepted minutes.

111826. Reports:

- i. Chairman – reminder re Christmas celebrations
- ii. County Councillor – no report
- iii. District Councillor – reported on housing policy; Burn features in the next phase – phase 2.
- iv. Other Officers – precept suggestions received by email.
- v. Police – Community Messaging information – emailed to Cllrs
- vii. Any other representatives not covered on the agenda – no reports

111827. RFO's report on closing balances, payments to be made and payments received

a) Current balances

- i. £39,422.47 – Community Account Balance as at 11 October statement no. 49 (Nov statement not received at agenda preparation)

b) Payments made since last meeting – none made.

Cheque no.

c) Payment requests received

- i. £348.00 – Grass and hedge cutting. VAT £58.00; actual cost £290.00 100158
- ii. £342.34 – Clerking – November 100159

d) Payments requests received after agenda preparation

1. £45.00 – Councillor training

100160

e) Payments received:

- i. £100.00 – donation towards Christmas lights
- ii. £ 50.00 – donation towards Christmas lights

111828 Acceptance of report

- Council **resolved** to accept the report and make the payments as listed above.
- The clerk distributed SDC's precept suggestions; a budget meeting was fixed for 11/12/18 at 19:00

111829 Planning

- a) Planning applications received: - none received
- b) Planning decisions received: - none received

111830 Correspondence received since last meeting; (For information only unless stated otherwise)

- a) Community Messaging – emails forwarded to Cllrs
- b) SDC – various emails forwarded to Cllrs, including SDC Chairman's Christmas Ball
- c) YLCA – various emails forwarded to Cllrs
- d) Highways – information re road closures - forwarded to Cllrs
- e) Clerks and Councils Direct – for circulation
- f) Screwfix Catalogue – for circulation
- g) Yorkshire Ambulance Service – offer of free first aid training
- h) GDPR – advice re security (data) policy

111831 Action taken since last meeting:

- a) CS contacted re hedge trimming
- b) SDC contacted re co-opted Cllr and amended village audit sheet
- c) SSE – info re Ferrybridge received
- d) NR contacted re notice board repairs – Cllr BP reported that the notice boards have been checked; waiting for quote
- e) Seat at West Lane junction with A19 – Cllr CPh to check
- f) Highways – on-going

111832 Ferrybridge Power Station

- Council discussed information received and **resolved** to make individual replies

111833 Christmas Lights Switch-on

- All arrangements are in place; 14.30 – 16.30 for the market and entertainment in the chapel; further entertainment and lights switch-on from 16.30 to 17.00 at the Memorial Green

111834 Neighbourhood Watch Signs

- Council received a report from Cllr AP and **resolved** that the clerk emails the concerned resident to explain the current situation

111835 a) Councillors Forum: to take and note any points from councillors

- The parish portal has been contacted about the broken cast iron grate cover.
- Fly tipping has been reported, but is still there. Cllr BP to re-report and ask for removal date.
- Problem with people hanging filled dog dropping bags on hedges and trees – more bins?

- Speeding along West Lane continues to be a problem
- Query re % increase in precept.

b) Items for the next agenda: to note urgent items of interest for discussion at January's meeting

- YAS First Aid training
- Data Security Policy
- Broken bench
- Highways
- Waste bins

111836 Further comments from public present – none present

111837 Date, time and place of next parish council meeting

- Thursday 24th January 2019; 19:00; Burn Chapel Schoolroom

111838 Closure of meeting

- The meeting closed at 20:05

Signed **Chairman: Burn Parish Council.** Date:

Action points from the meeting

- Chairman – continue sourcing bench repair
- Chairman/vice-chairman – continue dealing with Highways
- Cllr BP – deal with SDC re fly tipping
- Clerk – prepare draft budget
- Clerk – contact YAS and email info to councillors
- Clerk – contact owner of field at West Lane re hedge and weeds
- Clerk – send explanation re NHW to concerned resident
- Clerk – contact SDC and ask for waste bin options and prices