

BURN PARISH COUNCIL

Chairman: Cllr Mr C Phillipson

Clerk & Finance Officer: Mrs FMA Farman. FILCM.
Three Greens, The Green, Gateforth, YO8 9LF.

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MINUTES OF AN ORDINARY MEETING OF BURN PARISH COUNCIL HELD ON **22.03.18** AT **19:00** IN BURN METHODIST CHAPEL SCHOOLROOM

Present: Cllrs C Phillipson; P Storr; A Phillipson; B Phillipson; E Boldan; D Green; C Pearson.

Clerk – M Farman.

All present signed the attendance book

031801. Welcome

- The Chairman welcomed all present to the meeting.

031802. Public Forum

- i. Comments on agenda items and any matters of community interest or concern from electors present: - none present.
- ii. Written comments, hard copy or email, sent to the clerk before the meeting: - none received

031803. Apologies:

- Council received apologies and reasons for absence from Cllr D Stephenson; Council considered and **resolved** to accept the reasons given.

031804. Minutes of 22 February ordinary meeting of the council:

- Council considered and **resolved** to accept the minutes of 22 February ordinary meeting of the council as an accurate record of the meeting

031805. Signing of minutes:

- The Chairman signed the accepted minutes of 22 February.

031806. Reports – Council received reports from:

- i. Chairman
 - no report
- ii. County Councillor
 - Highways are currently busy dealing with the aftermath of snow and frost

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- iii. District Councillor
 - congratulated by council on promotion to SDC Executive Committee
- iv. Other Officers – no reports
- v. Police
 - e-mailed report re increased provision to deal with matters such as theft, burglary, car crime, domestic abuse, speeding etc.
- vi. Any other representatives not covered on the agenda – no reports

031807. RFO's report on closing balances and payments to be made

a) Current balances

- i. £33,713.23 – balance as at 11 March statement no. 42

b) Payments made since 22 Feb. meeting – none made

c). Payment requests received for this meeting:

	Cheque no.
1. £198.00 – YLCA membership for 2018-19	100122
2. £228.40 – HMRC; clerk's PAYE	100123
3. £319.43 – Clerking; March payment	100124

d) Payment requests received after agenda distribution – none received

e) Receipts received: - none received at agenda distribution

f) Receipts received after agenda distribution - £513.03; VAT refund

031808. Acceptance of report

- Council **resolved** to accept the report, make the payments as listed above and go ahead with buying a projector

031809. Planning

- a) Planning applications received: - Proposed extension of domestic curtilage and siting of a mobile home to be occupied as an annex at Burn Hall Farm. Council **resolved** to leave discussion on this until the end of the meeting.
- b) Planning decisions received: - Permission granted for new detached dwelling at Beech Tree House – emailed to Cllrs

031810. Eggborough Power Station proposals

- The plans are still at the development consent order stage.

031811. Big Lunch

- The band is available for the 2nd and 3rd June
- Cllr AP to liaise with SH over Big Lunch and early Christmas plans

031812. Data Protection Information

- Council received further information, **resolved** that the clerk emails information to Cllrs and keeps this as an agenda item

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031813. Internal Audit

- Council discussed and **resolved** to invite Mrs A Thomas to carry out the internal audit for financial year 2017-18

031814. Correspondence received since the last council meeting

- a) SDC – various emails; forwarded to Cllrs
- b) Clerks and Councils Direct – circulated
- c) YLCA – Various emails; forwarded to Cllrs
- d) Microsoft services agreement – forwarded to Cllrs
- e) GDPR – information from YLCA and SDC forwarded to Cllrs
- f) Area Committee meeting – information re meeting on 26 March circulated
- g) CEF meeting – posters re meeting on 26 April given to Cllr BP

031815. Action taken by the clerk since the last meeting. *For information only.*

- a) Planning comments written and submitted
- b) Information re GDPR forwarded to Cllrs
- c) Overgrown ivy/brambles reported
- d) Draft Privacy policy and Consent Form drawn up

031816. a) Councillors Forum:

- a) concerns raised re speeding at West Lane; reporting forms distributed
- b) lampers have been spotted driving round the village – police informed
- c) query re voucher – to be dealt with by chairman
- d) query re power cable – to be dealt with by chairman and vice-chairman

No decisions may be taken at this meeting on any issues raised

b) Items for next agenda:

- Eggborough power station
- GDPR
- Big Lunch

031809 (cont) Planning

- Cllr EB Left the meeting at this point.
- Council discussed application no. 2018/0267/FUL; proposed extension of domestic curtilage and siting of a mobile home to be occupied as an annex at Burn Hall Farm, West Lane and **resolved** comments.
- Cllr EB re-joined the meeting

031817. Further comments from public

- no public present

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031818. Date, time and place of next meeting

- Thursday 19 April, 19:00, Burn Chapel Schoolroom

031819. Closure of meeting

- The meeting closed at 20:05



Signed

Chairman.

Date 19 April 2018

Action points from the meeting

- Chairman – deal with voucher purchase
- Chairman and vice-chairman – deal with power cable
- Cllr AP – liaise with SH re Big Lunch etc
- Clerk – email GDPR information to Cllrs
- Clerk – write and submit planning comments
- Clerk – contact internal auditor