

BURN PARISH COUNCIL

Chairman: Cllr Mr C Phillipson

Clerk & Finance Officer: Mrs FMA Farman Three Greens, The Green, Gateforth, YO8 9LF
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MINUTES OF BURN PARISH COUNCIL'S MEETING HELD ON 1st NOVEMBER 2018 AT 19:00 IN BURN METHODIST CHAPEL SCHOOLROOM

Present: Cllrs C Phillipson; P Storr; A Phillipson; B Phillipson; E Boldan. Clerk – M Farman. One resident

111801. Welcome

- i. The chairman welcomed all present to the meeting

111802. Public Forum

- i. Comments on agenda items and matters of community interest/concern from residents present – no comments
- ii. Written comments sent or emailed to the clerk prior to the meeting – email from a resident read out to councillors

111803. Apologies

- Council received apologies and reasons for absence from Cllrs D Green and C Pearson and **resolved** to accept the reasons given.

111804. Minutes of 20 September meeting

- Council **resolved** to accept the minutes of 20 September as an accurate record of the meeting.

111805. Signing of minutes

- The chairman signed the accepted minutes.

111806. Reports:

- i. Chairman – no report
- ii. County Councillor – reminder re locality budget; requests to be in by February 2019
- iii. District Councillor – no report
- iv. Other Officers – no reports
- vi. Police – Community Messaging information – emailed to Cllrs; PCC's surgery – poster to be displayed
- vii. Any other representatives not covered on the agenda – no reports

111807. RFO's report on closing balances, payments to be made and payments received

a) Current balances

- i. £39,422.47 – Community Account Balance as at 11 October statement no. 49

b) Payments made since last meeting:

1. £150.00 – website hosting

Cheque no.

100152

c) Payment requests received

- i. £342.54 – Clerking; October

100153

- d) Payment requests received after agenda preparation
- | | |
|---|--------|
| ii. £ 30.00 – poppy wreath | 100154 |
| iii. £169.00 – Selby Self Storage; VAT £28.17; actual cost £140.83 [Sept] | 100155 |
| iv. £169.00 – Selby Self Storage; VAT £28.17; actual cost £140.83 [Oct] | 100156 |
| v. £290.25 – Brayton & District Joint Burial Authority | 100157 |
- e) Payments received:
- i) £6,461.07 – SDC precept; 2nd half

111808 Council resolved to accept the report and make the payments as listed above

111809 Planning

- a) Planning applications received: - none received
- b) Planning decisions received: - none received
- c) Planning updates: - none received

111810 Correspondence received since last meeting; *(For information only unless stated otherwise)*

- a) Community Messaging – emails forwarded to Cllrs
- b) SDC – various emails forwarded to Cllrs
- c) YLCA – various emails forwarded
- d) Highways – information re road closures - forwarded to Cllrs
- e) Clerks and Councils Direct – for circulation
- f) Village Services Audit – emailed to Cllrs
- g) Request for funding support from Age UK – no support **resolved**
- h) Chairman’s Charity Ball – 15 December
- i) Trees and memorials liabilities
- j) PCC’ surgery – 13 November
- k) Highways – events restrictions; Common Lane works
- l) CiL funding – none for Burn

111811 Action taken since last meeting. *For information only.*

- a) Highways contacted re overhanging trees
- b) SDC contacted re straw in gutters
- c) Emails forwarded to Cllrs
- d) Emails sent re neighbourhood Watch signs
- e) Seat at West Lane junction with A19 – on-going
- f) Highways – on-going

111812 Village Services Audit

- Council discussed request and **resolved** that the clerk send amended sheet to SDC

111813 Christmas Lights Switch-on

- Cherry picker booked; **resolved** that chairman and vice chairman liaise; vice chairman to order box of spare bulbs; start at 14:30 Nov 24th; switch on celebrity confirmed

111814 Neighbourhood Watch Signs

- Sites discussed; **resolved** that Cllr AP orders 25 signs

111815 a) Councillors Forum: to take and note any points from councillors - no decisions can be taken on any points raised here

- Notice boards by chapel and bus stop need repairing
- The memorial ground will be cut at the end of next week
- Yet more rubbish at the canal bank – Cllr BP to report on portal
- Broken cast iron drainage grate over the railway bridge at West Lane – Cllr BP to report on portal

b) Items for the next agenda: none raised

111816 Further comments from public present – none made

111817 Date, time and place of next meeting

- Thursday 22nd November; 19:00; Chapel schoolroom.
- **Agreed** to have a budget and precept setting meeting on Tuesday 11th December at 19:00 in the chapel schoolroom

111818. Co-option of Councillor

- Council **resolved** to move into closed session to discuss applications for the position of parish councillor. The resident left the room.

111819 Closure of meeting

- The meeting closed at 20:09

111820. Co-option decision

- Councillors discussed the application and **resolved** to appoint J Benaddi to the position of parish councillor. The offer was accepted and this part of the meeting closed at 20:15

Signed ... *C Phillipson*... Chairman. Date:22nd November 2018..

Action points from the meeting

- Chairman – deal with broken bench
- Chairman & vice-chairman – deal with Highways and Christmas lights etc
- Cllr BP – display notice re PCC’s surgery; contact portal re rubbish and broken grate
- Cllr AP – order 25 neighbourhood watch signs
- Clerk – send amended village audit sheet to SDC
- Clerk – contact SDC re co-opted Cllr
- Clerk – contact NR re notice boards