

# BURN PARISH COUNCIL

Chairman: Cllr Mr C Phillipson

Clerk and Finance Officer: Mrs F M A Farman.  
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## MINUTES OF AN ORDINARY MEETING OF BURN PARISH COUNCIL HELD ON 28.07.16; 19:00 IN BURN METHODIST CHAPEL ROOM

**Present:** Cllrs C Phillipson; P Storr; A Phillipson; B Phillipson; D Stephenson; D Green; C Pearson

### 071601. Welcome

- The chairman welcomed all present to the meeting.

### 071602. Public Forum

- Comments on agenda items from electors present. No electors present.
- Written comments. The clerk read out a letter received about the state of a public footpath. Clerk to contact Highways

### 071603. Apologies:

- Apologies and reasons for absence received from Cllr E Boldan. Council **resolved** to accept the reasons given.

### 071604. Minutes of 30 June meeting:

- Council **resolved** to accept the minutes of 30 June as an accurate record of the meeting

### 071605. Signing of minutes:

- The chairman signed the accepted minutes.

### 071606. Reports – Council to receive reports from:

- Chairman: reported that a meeting to discuss speeding problems and possible solutions is to be held on 3 August between himself, the vice-chairman and the Police and Crime Commissioner
- County Councillor: reported he has raised the issue of the lack of staggered traffic lights to enable right and left turns at the junction of Brook Street, Leeds Road, Gowthorpe and Scott Road
- District Councillor: reported that SDC Chief Executive has been replaced by Janet Ruggate on a temporary basis until a permanent appointment is made.
- Other Officers: no reports
- Police: no reports
- Any other representatives not named: no reports

### 071607. RFO's report on closing balances and payments to be made

- |  |            |
|--|------------|
| a) Current balances  |            |
| i. £30,240.68 – Community Account balance as at 11 July statement no. 22 |            |
| b) Payments made since last meeting – none made                          |            |
| c) Payments made at this meeting   | Cheque no. |
| i. £115.00 – Clerking; includes £15 for use of home as office            | 100063     |
| ii. £281.78 – Burial Authority precept (£16.30 less than last year)      | 100064     |

- d) Payment requests received after agenda preparation
- e) Payments received after agenda distribution – none received

**071608. Acceptance of report**

- Council **resolved** to accept the report and make the payments as listed above.

**071609. Planning**

- a) Planning applications received: - Council discussed and **agreed** comments on the below applications:
  - i. 2016/0771/HPA; alt ref. 8/21/92B/PA. Proposed single storey extensions to side and rear of Fairview, West Lane, Burn – no objections.
  - ii. 2016/0805/HPA; alt ref. 8/21/142/PA. Proposed new pitched roof, rear single storey extension (including single garage with storage area over in roof space) and new dual pitched front porch at Forge House, Main Road, Burn – no objections.
- b) Planning decisions received – none received.
- c) Planning updates: - none received.

**071610. Correspondence received since last meeting; (For information only unless stated otherwise)**

- a) Community House news – AVS magazine for circulation
- b) Clerks and Councils Direct – Magazine for circulation
- c) AON – Information about the Insurance Act 2015 (comes into effect on 12 Aug 2016)
- d) Being a Good Employer – booklet for each councillor
- e) Police Station – information about the move to the Civic Centre
- f) Police and Crime Commissioner – information about the surgery on 3 August
- g) YLCA – list of courses for councillors and clerks and White Rose Update
- h) NYCC – information about progress of bypass renovation
- i) Rock Choir – newsletter about money raised for charity

**071611. Action taken since last meeting.**

- a) Contact made and acknowledged re airfield problems
- a) Highways re-contacted re footpath outside the Wheatsheaf
- b) Floodlight bought

**071512. Garden competition:**

- Cllr B Phillipson confirmed the names of the winners and expressed thanks to the judge, Sheila Hawking.
- It was announced that the entrants are to visit each others' gardens.
- The parish council expressed its thanks to Cllr B Phillipson for organising the competition.

**071613. Common Lane:**

- The Vice-chairman explained the current issues and problems. After much discussion council **resolved** that the vice-chairman should seek legal advice and report back to council.

**071614. Pedestrian Crossing:**

- Council **resolved** to leave further discussion and any resolution until after the meeting with the Police and Crime Commissioner

**071615. Projector:**

- Council **resolved**, after much discussion, that the chairman will source a quote and report back to the next council meeting.

**071616. Community Fund:**

- Council discussed any possible use of fund; and **resolved** that the clerk should approach HSBC with a view to opening a separate Community Fund Account. To report back to the next meeting

**071618. Defibrillator**

- Council discussed the pros and cons and **resolved** that the vice-chairman is to make further enquiries from the Community Response Co-ordinator at the Ambulance Service.

**071619. Clerk's pay and hours**

- The clerk withdrew from the meeting at this point.
- Discussion followed and council resolved to increase the hours to 6 hours per week and to pay at the rate of £12.50 per hour as from 1 August 2016.
- The clerk rejoined the meeting and was requested to inform the payroll provider.

**071620. a) Councillors Forum:**

- Cllr BP shared reply re state of field and hedge at West Lane; to reply to enforcement
- Cllrs CP and PS raised the question of illuminating the memorial; to research and obtain fitting costs
- Cllr PS reported that the village postman is to switch on the Christmas lights on 26 November
- Cllr CFP reminded members of the Community Fund; Cllr AP to put bid together

**b) Items for next agenda:**

- Christmas plans

**071621. Further comments from public.** None present – no comments

**071622. Date, time and place of next meeting**

- Thursday 25 August at 19:00 in Burn Chapel Schoolroom

**071623. Closure of meeting**

- The meeting closed at 20:55

Signed



Chairman. Date 25 August 2016

**Action points from the meeting**

- Chairman & vice-chairman – seek cost for fitting memorial illuminations
- Vice-chairman – contact solicitor re likely cost of Common Lane land
- Vice-chairman – make further enquiries re defibrillator
- Cllr BP – contact Enforcement re field
- Cllr AP – put bid together for community Fund money
- Clerk – write re public footpath issue
- Clerk – write and submit planning comments
- Clerk – contact payroll services re increase of hours and pay